

31st October 2022

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Monday 7th November 2022 at 7pm
to be held at the
Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Brett (East)	Cllr Macdonald (East) Vice Chairman
Cllr Cooper (Broadway) Chairman	Cllr Parks (North)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Keeble (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to address members in public participation via a written submission, please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting, please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 5th September 2022; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 5th September 2022.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

Standing Orders will be suspended to allow for public participation.

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

Standing Orders will be reinstated following public participation.

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Financial Information**

8.1 To note the reconciliations for August and September 2022; the Chairman to sign and verify against the bank statements seen. (See attached)

8.2 To note the accounts to 30th September 2022. (See attached)

8.3 To receive the variance report to 30th September 2022. (See attached)

8.4 To approve the list of payments made in August and September 2022 and the Chairman to sign. (See attached.)

8.5 To note that there have been no internal transfers made between the Instant Access Account and the Current Account since the last report.

8.6 To verify the Petty Cash Schedule to 30th September 2022 (See attached)

9. Chapel of St Lawrence

To receive a presentation and question and answer session from Ian Frostick, Vice Chairman of the Feoffee's /Trustees of St Lawrence Chapel, Warminster.

The Feoffees of the Chapel of St Lawrence have requested funding to tackle two problems, the repairs need to the main East window, and secondly the repairs needed to the clock room floor and the decorative wooden ceiling. **(See attached)**

The CIL Working Group has met and recommend that the repairs are suitable use of the Community Infrastructure Levy funding and they recommend that that Council support the request.

The Committee to ask any questions of the Feoffee and to note the request.

10. Budget Preparations 2023-24

The Clerk is submitting the draft of the budget for 2023/2024. **(See attached)** Members should note that this is the draft budget, and a final budget will be presented in January 2023. The draft budget proposes that there be no increase in the Town Councils share of Council Tax, currently £212.82 for a Band D property.

The Clerk is happy to clarify or answer questions in advance of the meeting if required. These will be summarised and circulated for the meeting to avoid duplication of questions.

Members to discuss the draft Budget, consider any changes they would like to see and **make a recommendation to Full Council.**

11. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next scheduled meeting: Tuesday 3rd January 2022

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/08/2022		140,845.39
Current Account	31/08/2022		5,000.00
			<u>145,845.39</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			145,845.39
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			145,845.39
		Balance per Cash Book is :-	145,990.39
		Difference Excluding Adjustments is :-	-145.00
<u>Adjustments to Reconciliation</u>			
23/08/2022 FP Durniat		-145.00	
			<u>-145.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

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The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	135,470.73
Payments Out	135,470.73
Closing Balance	5,000.00

1 August to 31 August 2022

Account Name

Warminster Town Council

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Sortcode

40-45-23

Account Number Sheet Number

91001000 311

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jul 22	BALANCE BROUGHT FORWARD			5,000.00
01 Aug 22	CR AGE UK WILTSHIRE -		70.00	
	CR MV- 21574633 -2707		20.00	
	DD WESSEX LIFT CO LTD	118.50		
	DD WATER2BUSINESS	622.17		
	DD WATER2BUSINESS	48.00		
	DD SCREWFIX DIRECT LT	325.87		
	DD WATER2BUSINESS	958.15		
	DD WATER2BUSINESS	262.50		
	SO DESIGNER MARK			
	WEBSITE	70.00		
	SO HUNOT HR	240.00		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	CR Williams Heating a			
	JWXmasMarket		30.00	
	CR WORLDPAY 3107		386.45	
	CR WORLDPAY 3007		649.50	
	CR WORLDPAY 2907		1,306.75	
	TFR TRANSFER 21136496	147.49		
02 Aug 22	DD BOOKER LTD -BK	1,525.23		5,000.00
	DD ATOS RE FUELGENIE	258.99		
	CR BEAZLEY JJ			
	WCC3891		84.00	
	BP BARRETT E			
	WCC3909		63.00	
	CR WORLDPAY 0108		1,016.50	
	TFR TRANSFER 21136496		620.72	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

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1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 312

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,000.00
03 Aug 22	CR MV- 21574633 -2907		189.00	
	CR WORLDPAY 0208		670.45	
04 Aug 22	TFR TRANSFER 21136496	859.45		5,000.00
	CR MV- 21574633 -0108		20.00	
	DD PAYPAL PAYMENT			
	FIRST PAYMENT	33.43		
	DD VWFS UK LIMITED	405.53		
	CR WORLDPAY 0308		388.85	
05 Aug 22	TFR TRANSFER 21136496		30.11	5,000.00
	CR MV- 21574633 -0208		4.00	
	CR NHS BLOOD TRANSPLA		255.00	
	CR WORLDPAY 0408		907.50	
08 Aug 22	TFR TRANSFER 21136496	1,166.50		5,000.00
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	CR WORLDPAY 0708		1,374.60	
	CR WORLDPAY 0508		1,178.10	
	CR WORLDPAY 0608		915.50	
	CR CASH IN P.O. AUG08			
	8 10 THREE H@16:58			
	465941XXXXX8085		6,598.48	
09 Aug 22	TFR TRANSFER 21136496	10,666.68		5,000.00
	CR WORLDPAY 0808		1,051.10	
	CR ARTY KIDS POTTERY			
	2063 ARTYKIDS		100.00	
10 Aug 22	TFR TRANSFER 21136496	1,151.10		5,000.00
	CR MV- 21574633 -0508		5.00	
	CR MV- 21574633 -0708		38.20	
	DD ATOS RE FUELGENIE	228.65		
	BP Blackmore			
	67600	815.00		
	BP Hire Station Ltd			
	11399888	86.94		
	BP COATES & PARKER			
	Adverts - 50581	175.20		
	BP COATES & PARKER			
	Newspapers	6.00		
	BP Checkpoint			
	ACW09759/62	55.74		
	BP COMPLETE FIRE SERV			
	937395	66.00		
	BP D NAUGHTON ELEC SER			
	11770	72.00		
	BALANCE CARRIED FORWARD			3,537.67



1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 313

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,537.67
	BP Gary Boon GBS0252	162.00		
	BP JRB ENTERPRISE LTD 24301	334.56		
	BP Scarb 2022.1000010470	625.26		
	BP Overton UK Ltd 13227	86.29		
	BP Prosec 2534	54.00		
	BP ROUNDSTONE VENDING 29884	167.98		
	BP OFFICE RIGHT 96246/249	135.84		
	BP Tudor Environmenta IN0204007	195.72		
	CR WORLDPAY 0908		942.15	
	TFR TRANSFER 21136496		2,281.83	5,000.00
11 Aug 22	CR CHQ IN AT 407080		468.50	
	CR MV- 21574633 -0808		2.00	
	DD GOCARDLESS	1,343.61		
	BP AMAZON Invoices	309.03		
	BP ARCHITECTURAL ACOU 4090	732.00		
	BP Alvian Ltd 0765	366.00		
	BP Checkpoint ACW09697	120.61		
	BP CHARLES SAUNDERS 744246	225.04		
	BP MRM Property Ser. 2264	777.60		
	BP ROUNDSTONE VENDING 29824	380.97		
	BP OFFICE RIGHT 96226	36.00		
	BP Tudor Environmenta IN0202989	61.15		
	BP WATER 2 BUSINESS 3060854407	98.11		
	BP WILTSHIRE C/TAX 90416749	195.00		
	BALANCE CARRIED FORWARD			825.38

1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 314

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			825.38
	BP Swallow Drinks 0302970	95.76		
12 Aug 22	CR WORLDPAY 1008		1,310.45	
	TFR TRANSFER 21136496		2,959.93	5,000.00
	CR DAYBREAK FAMILY GR		30.00	
	CR MV- 21574633 -0908		5.00	
	DD OFFICE EVOLUTION	89.16		
	DD PAYPAL PAYMENT	10.00		
	DD PAYPAL PAYMENT	10.00		
	DR CONTRA <i>PENSION JUL 22</i>	8,728.17		
	BP DEB'S DANCE WCC3906		63.00	
	CR CASH IN P.O. AUG12 8 10 THREE H@13:47 465941XXXXXX8085		1,964.15	
15 Aug 22	CR WORLDPAY 1108		1,312.05	
	TFR TRANSFER 21136496		5,463.13	5,000.00
	BP PAVILION CAFE ASHTON FARMS BIB BACS PAYMENT	2,953.71		
	BP 516778409 WPS Hallam BIB BACS PAYMENT	3,673.90		
	DD DIGITAL SPACE	25.49		
	DD PROPEL FINANCE PLC	66.88		
	DD WILTSHIRE COUNCIL	27.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	266.00		
	DD WILTSHIRE COUNCIL	358.00		
	CR T Goddard XMAS MARKET		30.00	
	CR CASH IN P.O. AUG15 8 10 THREE H@13:35 465941XXXXXX8085		2,628.30	
	CR WORLDPAY 1208		1,312.60	
	CR WORLDPAY 1408		957.45	
	CR WORLDPAY 1308		1,033.30	
16 Aug 22	TFR TRANSFER 21136496		2,644.33	5,000.00
	DD ALPHABET GB	378.95		
	DD BOOKER LTD -BK	2,217.55		
	CR WORLDPAY 1508		665.25	
17 Aug 22	TFR TRANSFER 21136496		1,931.25	5,000.00
	CR MV- 21574633 -1308		10.00	
	BALANCE CARRIED FORWARD			5,010.00



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1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 315

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,010.00
	CR MV- 21574633 -1408		91.35	
	DD ATOS RE FUELGENIE	204.37		
	CR WORLDPAY 1608		88.35	
	BP Joanna Williams			
	Xmas Market Refund	30.00		
	BP Checkpoint			
	ACW09802	107.41		
	BP DCK BEAVERS LTD			
	TPC10306	379.74		
	BP MIRAGE SIGNS			
	37749	357.60		
	BP Place Studios Ltd			
	NHP 6001	1,393.47		
	BP OFFICE RIGHT			
	96364	30.89		
	BP Swallow Drinks			
	0304607	191.52		
	BP ASHTON FARMS			
	invoices	1,964.95		
18 Aug 22	TFR TRANSFER 21136496		4,470.25	5,000.00
	CR MV- 21574633 -1508		2.00	
	DD WEST MERCIA ENERGY	724.72		
	CR Leo Thomas Johnson			
	LTJEWELLERY		30.00	
	BP AMAZON			
	Invoices	150.74		
	CR WORLDPAY 1708		157.85	
	CR R Poolman			
	ROSIE-ZUMBAWCC3904		441.00	
19 Aug 22	TFR TRANSFER 21136496		244.61	5,000.00
	CR MV- 21574633 -1608		8.00	
	BP AUGUST REFUNDS			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	106.00		
	DD S/LINE 217275981	96.02		
	DD W/PAY 217094100	266.86		
	DD PARAGON	2,467.51		
	CR WARMINSTER ACTION			
	XMAS MARKET WAG		30.00	
	CR CASH IN P.O. AUG19			
	8 10 THREE H@11:41			
	465941XXXXX8085		1,476.05	
	CR WARMINSTER ACTION			
	HIRE FOR BINGO		240.00	
	BALANCE CARRIED FORWARD			3,817.66

1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 316

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,817.66
	CR WORLDPAY 1808		643.40	
	TFR TRANSFER 21136496		538.94	5,000.00
20 Aug 22	CR HOWARD MITCHELL TA WCC 3903		315.00	
	TFR TRANSFER 21136496	315.00		5,000.00
21 Aug 22	DR TOTAL CHARGES TO 30JUL2022	124.06		
	TFR TRANSFER 21136496		124.06	5,000.00
22 Aug 22	CR WILTSHIRE COUNCIL		24,254.52	
	DD 35922 - TOLCHAR	29.38		
	DR CONTRA <i>POS SUM 22</i>	9,698.51		
	CR WORLDPAY 2108		478.45	
	CR WORLDPAY 2008		922.80	
	CR WORLDPAY 1908		790.40	
	BP Posh's Crepe posh crepes xmas		75.00	
23 Aug 22	TFR TRANSFER 21136496	16,793.28		5,000.00
	CR CHQ IN AT 407080		193.11	
	DD VWFS UK LIMITED	33.98		
	BP ASHTON FARMS Invoices	625.31		
	BP SLCC Subscription	10.00		
	BP Moviola Ltd 211416	93.37		
	CR C Fielding Christmas marketx2		60.00	
	BP MIRAGE SIGNS 37762	136.80		
	BP OFFICE RIGHT 96394/432/443/498	1,010.00		
	BP WHEELERS 978494	309.60		
	BP Astill Treecare ATC/659	380.00		
	BP Miss Z A Durniat WarmTC1	145.00		
	BP AMAZON Invoices	223.81		
	BP Orchard C F Christmas market		30.00	
	CR CASH IN P.O. AUG23 8 10 THREE H@14:26 465941XXXXX8085		1,072.68	
	BALANCE CARRIED FORWARD			3,387.92



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1 August to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 317

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,387.92
	CR WORLDPAY 2208		101.20 ✓	
	TFR TRANSFER 21136496		1,510.88 ✓	5,000.00
24 Aug 22	CR MV- 21574633 -2008		90.45 ✓	
	DD O2	193.74 ✓		
	DD JPMC RE PAYPAL	10.00 ✓		
	DD ATOS RE FUELGENIE	487.69 ✓		
	CR WORLDPAY 2308		509.60 ✓	
	TFR TRANSFER 21136496		91.38 ✓	5,000.00
25 Aug 22	CR CHQ IN AT 407080		240.67 ✓	
	DD TOTALENERGIES G&P	96.50 ✓		
	DD TOTALENERGIES G&P	2,202.34 ✓		
	DR CONTRA	35,808.85 ✓		
	CHQ 109586	240.67 ✓		
	BP MF MARTIAL A HALL HIRE		267.78 ✓	
	CR WORLDPAY 2408		575.20 ✓	
	TFR TRANSFER 21136496		37,264.71 ✓	5,000.00
26 Aug 22	DD ALD AUTOMOTIVE	377.93 ✓		
	CR CASH IN P.O. AUG26 8 10 THREE H@10:16 465941XXXXX8085		925.26 ✓	
	CR WORLDPAY 2508		338.70 ✓	
	TFR TRANSFER 21136496	886.03 ✓		5,000.00
30 Aug 22	CR THE ADVOCACY PEOP MV- 21574633 -2408		45.00 ✓	
	DD MOLE VALLEY FARMER	196.00 ✓	8.00 ✓	
	SO HUNOT HR	240.00 ✓		
	CR CASH IN P.O. AUG30 8 10 THREE H@14:16 465941XXXXX8085		2,460.71 ✓	
	CR WORLDPAY 2608		763.40 ✓	
	CR WORLDPAY 2708		958.30 ✓	
	CR WORLDPAY 2908		910.95 ✓	
	CR WORLDPAY 2808		1,023.90 ✓	
	TFR TRANSFER 21136496	5,734.26 ✓		5,000.00
31 Aug 22	CR CHQ IN AT 407080		140.00 ✓	
	CR MV- 21574633 -2508		8.00 ✓	
	DD HILLS WASTE SOLUTN	1,180.68 ✓		
	DD BOOKER LTD -BK	2,305.00 ✓		
	DD ATOS RE FUELGENIE	203.68 ✓		
	CR WORLDPAY 3008		466.80 ✓	
	TFR TRANSFER 21136496		3,074.56 ✓	5,000.00
31 Aug 22	BALANCE CARRIED FORWARD			5,000.00

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The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Your Statement

Account Summary

Opening Balance	165,599.29
Payments In	38,496.79
Payments Out	63,250.69
Closing Balance	140,845.39

Interest Rate - Valid as at end date of the statement period
 0.14% AER

30 July to 31 August 2022

Account Name
 Warminster Town Council

International Bank Account Number
 GB85HBUK40452321136496

Branch Identifier Code
 HBUKGB4161U

Sortcode **Account Number** **Sheet Number**
 40-45-23 21136496 508

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
29 Jul 22	BALANCE BROUGHT FORWARD			165,599.29
30 Jul 22	TFR TRANSFER 91001000		147.00	165,746.29
31 Jul 22	TFR TRANSFER 91001000		630.00	166,376.29
01 Aug 22	TFR TRANSFER 91001000		147.49	166,523.78
02 Aug 22	TFR TRANSFER 91001000	620.72		165,903.06
03 Aug 22	TFR TRANSFER 91001000		859.45	166,762.51
04 Aug 22	TFR TRANSFER 91001000	30.11		166,732.40
05 Aug 22	TFR TRANSFER 91001000		1,166.50	167,898.90
08 Aug 22	TFR TRANSFER 91001000		10,666.68	178,565.58
09 Aug 22	TFR TRANSFER 91001000		1,151.10	179,716.68
10 Aug 22	TFR TRANSFER 91001000	2,281.83		177,434.85
11 Aug 22	TFR TRANSFER 91001000	2,959.93		174,474.92
12 Aug 22	TFR TRANSFER 91001000	5,463.13		169,011.79
15 Aug 22	TFR TRANSFER 91001000	2,644.33		166,367.46
16 Aug 22	TFR TRANSFER 91001000	1,931.25		164,436.21
17 Aug 22	TFR TRANSFER 91001000	4,470.25		159,965.96
18 Aug 22	TFR TRANSFER 91001000	244.61		159,721.35
19 Aug 22	TFR TRANSFER 91001000	538.94		159,182.41
20 Aug 22	TFR TRANSFER 91001000		315.00	159,497.41
21 Aug 22	TFR TRANSFER 91001000	124.06		159,373.35
22 Aug 22	TFR TRANSFER 91001000		16,793.28	176,166.63
23 Aug 22	TFR TRANSFER 91001000	1,510.88		174,655.75
24 Aug 22	TFR TRANSFER 91001000	91.38		174,564.37
25 Aug 22	TFR TRANSFER 91001000	37,264.71		137,299.66
26 Aug 22	TFR TRANSFER 91001000		886.03	138,185.69
30 Aug 22	TFR TRANSFER 91001000		5,734.26	143,919.95
	BALANCE CARRIED FORWARD			143,919.95

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 DZ2C9105BTM
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30 July to 31 August 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode **Account Number** **Sheet Number**
 40-45-23 21136496 509

Your Business Money Manager details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
31 Aug 22	TFR BALANCE BROUGHT FORWARD TRANSFER 91001000	3,074.56		143,919.95 140,845.39
31 Aug 22	BALANCE CARRIED FORWARD			140,845.39



Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

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**Bank Reconciliation Statement as at 30/09/2022
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	30/09/2022		720,445.47
Current Account	30/09/2022		5,000.00
			<u>725,445.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			725,445.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			725,445.47
		Balance per Cash Book is :-	725,590.47
		Difference Excluding Adjustments is :-	-145.00
<u>Adjustments to Reconciliation</u>			
23/08/2022 FP Durniat		-145.00	
			<u>-145.00</u>
		Unreconciled Difference is :-	0.00

1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 326

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			685.52
	BP D.HALLS			
	Postage	• 102.33		
	BP OFFICE RIGHT			
	96964	• 259.16		
	BP Tudor Environmenta			
	0212884	• 254.76		
	BP AMAZON			
	GB25LMDNYAEUI	• 29.99		
30 Sep 22	TFR TRANSFER 21136496		4,960.72	5,000.00
	CR CHQ IN AT 407080		• 746.60	
	CR NATIONAL SCHIZOPH		• 160.00	
	DD HILLS WASTE SOLUTN	• 1,924.96		
	SO HUNOT HR	• 240.00		
	CR WORLDPAY 2909		• 19.70	
	BP MF MARTIAL A			
	HALL HIRE		• 336.04	
	BP MF MARTIAL A			
	HALL HIRE		• 446.30	
30 Sep 22	TFR TRANSFER 21136496		456.32	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Debit Interest Rates	balance	AER variable
Debit interest		21.34%

Credit Interest Rates	balance	AER variable
Credit interest is not applied		

D211CA10301N3
 D211CA10301N3
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1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 325

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
27 Sep 22	BP BALANCE BROUGHT FORWARD SLA WCR			5,000.00
	DD BIB BACS PAYMENT	• 2,500.00		
	CR BOOKER LTD -BK	• 390.93		
	CR HOWARD MITCHELL TA WCC 3927		• 220.50	
	BP PAULA YOUNG INV NO WCC3923		• 630.00	
	CR WORLDPAY 2609		• 22.80	
	TFR TRANSFER 21136496		• 2,017.63	5,000.00
28 Sep 22	CR MV- 21574633 -2309		• 5.00	
	DD MOLE VALLEY FARMER	• 103.50		
	CR F F FALLON INV WCC3928		• 126.00	
	CR CASH IN P.O. SEP28 8 10 THREE H@11:22 465941XXXXXX8085		• 628.30	
	CR WORLDPAY 2709		• 47.10	
	TFR TRANSFER 21136496	• 702.90		5,000.00
29 Sep 22	CR ROCK CHOIR LTD		• 262.50	
	CR WILTSHIRE COUNCIL		• 114.50	
	CR Age UK Wiltshire - WCC3950		• 70.00	
	BP AMAZON invoices	• 101.95		
	BP ASHTON FARMS 0043184	• 167.53		
	BP Bolton Gate SI0080610	• 720.00		
	BP COMPLETE FIRE SERV 950130	• 295.80		
	BP Gary Boon GBS0285	• 276.00		
	BP L Blein & S Rich CC2306	• 400.00		
	BP MIRAGE SIGNS 37874	• 300.00		
	BP Moviola Ltd 211525	• 118.60		
	BP PKF Littlejohn SB20222614	• 2,400.00		
	CR WORLDPAY 2809		• 66.40	
	BP VISIT WILTSHIRE 11865	• 48.00		
	BALANCE CARRIED FORWARD			685.52

1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 324

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			664,737.00
	CR BARNARDO S AUTO BA		• 112.50	
	BP 67323 Thermaglaze			
	BIB BACS PAYMENT	• 2,027.00		
	DD VWFS UK LIMITED	• 33.98		
	DR CONTRA	• 37,995.74		
	CR EJ SHANLEY YY1 EJSHANLEY		• 49.92	
	CR WORLDPAY 2209		• 70.60	
26 Sep 22	TFR TRANSFER 21136496	46 619,913.30		5,000.00
	CR CHQ IN AT 407080		• 623.98	
	CR MV- 21574633 -2109		• 8.00	
	BP GRANT AWARD Wiltshire Sight			
	BIB BACS PAYMENT	• 700.00		
	BP GRANT AWARD Help Counselling			
	BIB BACS PAYMENT	• 200.00		
	BP GRANT AWARD 2022 Splitz Support			
	BIB BACS PAYMENT	• 500.00		
	BP GRANT AWARD 2022 Wiltshire Citizens			
	BIB BACS PAYMENT	• 1,000.00		
	BP S10079802 Bolton Gate			
	BIB BACS PAYMENT	• 2,350.80		
	BP WAR11 WHEELERS			
	BIB BACS PAYMENT	• 1,005.60		
	BP 20813 Fieldfare Trailer			
	BIB BACS PAYMENT	• 333.16		
	DD ALD AUTOMOTIVE	• 377.93		
	DD O2	• 193.74		
	DD ATOS RE FUELGENIE	• 261.40		
	CR WORLDPAY 2309		• 70.55	
	CR WORLDPAY 2509		• 325.05	
	CR WORLDPAY 2409		• 322.30	
	CR The Warminster Bri WCC 3946		• 280.00	
	TFR TRANSFER 21136496	46 5,292.75		5,000.00
	BALANCE CARRIED FORWARD			5,000.00



1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 323

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			2,863.44
	CR WORLDPAY 1809		• 370.40	
	TFR TRANSFER 21136496		£ 1,766.16	5,000.00
21 Sep 22	CR MV- 21574633 -1509		• 20.00	
	DD S/LINE 221553486	• 46.55		
	DD W/PAY 221384457	• 412.30		
	DD 35922 - TOLCHAR	• 793.89		
	DR TOTAL CHARGES TO 30AUG2022	• 285.88		
	CR CASH IN P.O. SEP21 8 10 THREE H@13:03 465941XXXXX8085		• 1,811.20	
	CR WORLDPAY 2009		• 60.60	
	BP Broxap Limited 293455	• 374.40		
	BP COATES & PARKER newspapers	• 6.40		
	BP Closomat Ltd SPF-S-020156	• 368.40		
	BP COMPLETE FIRE SERV 950130	• 295.80		
	BP Melksham Groundcar 12403	• 495.00		
	BP MIRAGE SIGNS 37549/50	• 120.00		
	BP NATIONAL TRUST 727320	• 92.40		
	BP OFFICE RIGHT 96826/774/873	• 231.18		
	BP SYDENHAMS L6297212	• 1,219.43		
	BP Sydenhams Hire 608269	• 85.01		
	BP J P Curtis 101	• 575.00		
22 Sep 22	TFR TRANSFER 21136496		£ 3,509.84	5,000.00
	CR MV- 21574633 -1609		• 84.00	
	DD PAYPAL PAYMENT	• 10.00		
	DR CONTRA	• 10,213.81		
	CR R Poolman ROSIE-ZUMBAWCC3929		• 441.00	
	CR WORLDPAY 2109		• 92.50	
	TFR TRANSFER 21136496		£ 9,606.31	5,000.00
23 Sep 22	CR WILTSHIRE COUNCIL		• 659,646.00	
	CR MV- 21574633 -2009		• 91.00	
	BALANCE CARRIED FORWARD			664,737.00

1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 322

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,510.00
	DD GOCARDLESS	• 1,437.22		
	DD ATOS RE FUELGENIE	• 182.04		
	CR TACK ROOM DISTILLE Tack Room Distil		• 30.00	
	CR JACKSON FL WCC3921 ELK		• 153.70	
	CR WORLDPAY 1109		• 743.75	
	CR WORLDPAY 0909		• 17.75	
	CR WORLDPAY 1009		• 306.20	
13 Sep 22	TFR TRANSFER 21136496	£ 142.14		5,000.00
	CR WESTBURY TOWN COUN		• 3,000.02	
	DD BOOKER LTD -BK	• 1,823.72		
	CR WORLDPAY 1209		• 104.85	
14 Sep 22	TFR TRANSFER 21136496	£ 1,281.15		5,000.00
	DD OFFICE EVOLUTION	• 186.26		
	DR CONTRA	• 9,813.96		
	CR WORLDPAY 1309		• 9.50	
15 Sep 22	TFR TRANSFER 21136496		£ 9,990.72	5,000.00
	CR MV- 21574633 -1209		• 28.00	
	DD DIGITAL SPACE	• 25.49		
	DD PROPEL FINANCE PLC	• 66.88		
	DD WEST MERCIA ENERGY	• 641.85		
	DD WILTSHIRE COUNCIL	• 27.00		
	DD WILTSHIRE COUNCIL	• 699.00		
	DD WILTSHIRE COUNCIL	• 536.00		
	DD WILTSHIRE COUNCIL	• 266.00		
	DD WILTSHIRE COUNCIL	• 358.00		
	CR Age UK Wiltshire - WCC3926		• 70.00	
	CR WORLDPAY 1409		• 73.15	
16 Sep 22	TFR TRANSFER 21136496		£ 2,449.07	5,000.00
	CR GROUNDWORK UK R/C		• 10,000.00	
	CR MV- 21574633 -1309		• 337.00	
	DD ALPHABET GB	• 378.95		
	CR MULTIPLE SCLEROSIS MS THERAPY CENTRE		• 376.75	
	CR WORLDPAY 1509		• 91.00	
20 Sep 22	TFR TRANSFER 21136496	£ 10,425.80		5,000.00
	CR THE AVENUE SURGERY		• 105.00	
	CR MV- 21574633 -1409		• 4.00	
	DD PARAGON	• 2,467.51		
	DD ATOS RE FUELGENIE	• 310.65		
	CR WORLDPAY 1709		• 420.95	
	CR WORLDPAY 1609		• 111.65	
	BALANCE CARRIED FORWARD			2,863.44



1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 321

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			880.77
	BP Swallow Drinks 0304607/5101	• 227.45		
	BP AMAZON INVOICES	• 91.94		
	CR Cousins Sarah XMAS MARKET		• 30.00	
	CR CASH IN P.O. SEP06 8 10 THREE H@12:03 465941XXXXXX8085		• 2,354.50	
	CR ADVICE CONFIRMS RBC06092JFMTHQRL CCLA		• 100,000.00	
	CR WORLDPAY 0509 Warminster U3A		• 10.45	
	CR U3A-GEN WCC3936		• 95.00	
07 Sep 22	TFR TRANSFER 21136496	40 98,051.33		5,000.00
	CR MV- 21574633 -0209		• 285.55	
	CR MV- 21574633 -0309		• 339.94	
	DD PEOPLESAFE	• 115.20		
	CR WORLDPAY 0609		• 62.95	
08 Sep 22	TFR TRANSFER 21136496	40 573.24		5,000.00
	CR MV- 21574633 -0509		• 43.00	
	BP INVOICES OFFICE RIGHT			
	BP BIB BACS PAYMENT WAR081	• 359.60		
	BP SYDENHAMS BIB BACS PAYMENT	• 371.03		
	BP 42887 Wybone			
	BP BIB BACS PAYMENT 978742	• 918.00		
	BP WHEELERS			
	CR WARMINSTER & K9QF WARMINSTER & DISTR		• 600.00	
	CR T Hinton Tanya Hinton		• 30.00	
	CR WORLDPAY 0709		• 44.30	
09 Sep 22	TFR TRANSFER 21136496		40 1,240.93	5,000.00
	CR CHQ IN AT 407080		• 42.50	
	CR WORLDPAY 0809		• 2.10	
12 Sep 22	TFR TRANSFER 21136496	40 44.60		5,000.00
	CR NHS BLOOD TRANSPLA		• 510.00	
	BALANCE CARRIED FORWARD			5,510.00

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1 September to 30 September 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 320

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,262.64
	BP OFFICE RIGHT 96570/80/81	• 455.98		
	BP SYDENHAMS L6283399	• 41.88		
02 Sep 22	TFR TRANSFER 21136496		4,235.22	5,000.00
	CR MV- 21574633 -3008		• 61.00	
	DD PUBLIC WORKS LOANS	• 19,800.89		
	BP PAULA YOUNG Invoice no WCC3899		• 598.20	
	CR WORLDPAY 0109		• 453.95	
	CR South West Wildlif WILTS W'LIFE TRUST		• 30.00	
	CR PERRY YE MISS YOLANDE PERRY XMAS		• 30.00	
05 Sep 22	TFR TRANSFER 21136496		18,627.74	5,000.00
	BP SWAN CENTRE-2507 Estate Incomes Ltd	• 4,740.26		
	BP BIB BACS PAYMENT 10842 Smart Integrated	• 82,662.78		
	DD WWFS UK LIMITED	• 405.53		
	CR Emma Latchem wcc3916		• 6.00	
	CR WORLDPAY 0309		• 267.25	
	CR WORLDPAY 0409		• 154.35	
06 Sep 22	TFR TRANSFER 21136496		87,380.97	5,000.00
	CR MV- 21574633 -0109		• 87.50	
	DD PAYPAL PAYMENT	• 35.34		
	BP ASHTON FARMS invoices	• 648.58		
	BP Cooper and Tanner 1210	• 600.00		
	BP DCK BEAVERS LTD TPC10340	• 650.93		
	BP Geosphere Ltd OOHY231-0002	• 960.00		
	BP Kingcombe Stonbury 0095	• 951.90		
	BP Prosec 2565	• 54.00		
	BP ROUNDSTONE VENDING 29932	• 305.98		
	BALANCE CARRIED FORWARD			880.77



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Your Statement

The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Account Summary

Opening Balance	5,000.00
Payments In	943,518.52
Payments Out	943,518.52
Closing Balance	5,000.00

1 September to 30 September 2022

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 319

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
31 Aug 22	BALANCE BROUGHT FORWARD			5,000.00
01 Sep 22	CR MV- 21574633 -2808		• 28.50	
	CR MV- 21574633 -2708		• 419.31	
	DD ST ENVIRONMENTASW0	• 210.00		
	DD WATER2BUSINESS	• 48.00		
	DD SCREWFIX DIRECT LT	• 167.70		
	DD WATER2BUSINESS	• 1,066.21		
	DD WATER2BUSINESS	• 262.50		
	SO DESIGNER MARK WEBSITE	• 70.00		
	CR Hervin Robin J71 P508 LODGE REN		• 329.98	
	CR WORLDPAY 3108		• 703.20	
	BP ASHTON FARMS invoices	• 980.66		
	BP Hire Station Ltd 11455709	• 31.98		
	BP COATES & PARKER Adverts 50.726	• 678.37		
	BP D NAUGHTON ELEC SER 11796	• 139.80		
	BP GLASDON UK LTD SI845918	• 748.77		
	BP High Court Enforce 364960	• 660.00		
	BP ROUNDSTONE VENDING 29918	• 154.36		
	BALANCE CARRIED FORWARD			1,262.64

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Your Statement

The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Account Summary

Opening Balance	140,845.39
Payments In	731,134.46
Payments Out	151,534.38
Closing Balance	720,445.47

Interest Rate - Valid as at end date of the statement period
 0.34% AER

1 September to 30 September 2022

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

21136496

Sheet Number

510

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
31 Aug 22	BALANCE BROUGHT FORWARD			140,845.39
01 Sep 22	TFR TRANSFER 91001000	• 4,235.22		136,610.17
02 Sep 22	TFR TRANSFER 91001000	• 18,627.74		117,982.43
05 Sep 22	TFR TRANSFER 91001000	• 87,380.97		30,601.46
06 Sep 22	TFR TRANSFER 91001000		• 98,051.33	128,652.79
07 Sep 22	TFR TRANSFER 91001000		• 573.24	129,226.03
08 Sep 22	TFR TRANSFER 91001000	• 1,240.93		127,985.10
09 Sep 22	TFR TRANSFER 91001000		• 44.60	128,029.70
12 Sep 22	TFR TRANSFER 91001000		• 142.14	128,171.84
13 Sep 22	TFR TRANSFER 91001000		• 1,281.15	129,452.99
14 Sep 22	TFR TRANSFER 91001000	• 9,990.72		119,462.27
15 Sep 22	TFR TRANSFER 91001000	• 2,449.07		117,013.20
16 Sep 22	TFR TRANSFER 91001000		• 10,425.80	127,439.00
20 Sep 22	TFR TRANSFER 91001000	• 1,766.16		125,672.84
21 Sep 22	TFR TRANSFER 91001000	• 3,509.84		122,163.00
22 Sep 22	TFR TRANSFER 91001000	• 9,606.31		112,556.69
23 Sep 22	TFR TRANSFER 91001000		• 619,913.30	732,469.99
26 Sep 22	TFR TRANSFER 91001000	• 5,292.75		727,177.24
27 Sep 22	TFR TRANSFER 91001000	• 2,017.63		725,159.61
28 Sep 22	TFR TRANSFER 91001000		• 702.90	725,862.51
29 Sep 22	TFR TRANSFER 91001000	• 4,960.72		720,901.79
30 Sep 22	TFR TRANSFER 91001000	• 456.32		720,445.47
30 Sep 22	BALANCE CARRIED FORWARD			720,445.47



Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Council Administration								
1176 Precept	659,646	1,319,292	1,319,292	0			100.0%	
1190 Interest Receivable	2,140	7,091	1,000	(6,091)			709.1%	
1193 Miscellaneous Income	42	42	0	(42)			0.0%	
1300 Dog Bag Sales	66	550	600	50			91.6%	
Council Administration :- Income	661,894	1,326,975	1,320,892	(6,083)			100.5%	0
4001 Salaries	8,336	55,743	228,500	172,757		172,757	24.4%	
4008 Training	155	178	3,500	3,322		3,322	5.1%	
4009 Travel	0	111	200	89		89	55.3%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	3,100	18,600	37,200	18,600		18,600	50.0%	
4020 Consumables & Other Expenses	6	675	1,500	825		825	45.0%	
4022 Postage & Telephone	158	510	500	(10)		(10)	102.1%	
4023 Printing & Stationery	30	360	600	240		240	60.0%	
4024 Photocopier Charges	105	970	1,500	530		530	64.7%	
4025 IT (Website & Email)	3,174	8,189	12,000	3,811		3,811	68.2%	
4027 Subscriptions and Publications	775	4,617	3,500	(1,117)		(1,117)	131.9%	
4028 Insurance	0	9,241	10,000	759		759	92.4%	
4029 Licences	0	868	850	(18)		(18)	102.1%	
4030 Recruitment Advertising	140	140	1,500	1,360		1,360	9.3%	
4036 Repairs and Renewals	0	180	250	70		70	72.0%	
4040 Equipment/Furniture	0	333	2,500	2,167		2,167	13.3%	
4056 Accountancy Fees	923	2,686	15,000	12,314		12,314	17.9%	
4057 Audit Fees	0	0	2,890	2,890		2,890	0.0%	
4058 Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	200	3,373	2,400	(973)		(973)	140.5%	
4060 Bank Charges	286	630	1,000	370		370	63.0%	
4061 Streamline Charges	0	92	0	(92)		(92)	0.0%	
4101 Purchase Dog Bags	0	279	0	(279)		(279)	0.0%	
Council Administration :- Indirect Expenditure	17,389	107,774	326,890	219,116	0	219,116	33.0%	0
Net Income over Expenditure	644,505	1,219,200	994,002	(225,198)				
102 Civic and Democratic								
4001 Salaries	6,234	39,244	0	(39,244)		(39,244)	0.0%	
4025 IT (Website & Email)	39	1,234	4,200	2,966		2,966	29.4%	
4033 Advertising	146	972	1,500	528		528	64.8%	
4080 Mayoral Expenses	0	0	1,000	1,000		1,000	0.0%	
4082 Town Crier	0	0	1,000	1,000		1,000	0.0%	
4086 Civic Regalia	0	1,516	200	(1,316)		(1,316)	758.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6319 Tfr to Elections Reserve	0	0	5,000	5,000		5,000	0.0%	
Civic and Democratic :- Indirect Expenditure	6,419	42,965	12,900	(30,065)	0	(30,065)	333.1%	0
Net Expenditure	(6,419)	(42,965)	(12,900)	30,065				
103 Policy and Communications								
4001 Salaries	787	4,809	0	(4,809)		(4,809)	0.0%	
4034 Newsletter	0	0	2,000	2,000		2,000	0.0%	
4084 Town Consultations/Promotions	0	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	787	4,809	6,000	1,191	0	1,191	80.1%	0
Net Expenditure	(787)	(4,809)	(6,000)	(1,191)				
104 Council Events								
1701 Christmas Events Income	210	1,035	3,500	2,465			29.6%	
Council Events :- Income	210	1,035	3,500	2,465			29.6%	0
4001 Salaries	846	5,234	0	(5,234)		(5,234)	0.0%	
4032 Adverts - Events	0	160	1,000	840		840	16.0%	
4081 Civic Events	250	291	1,000	709		709	29.1%	
4087 Civic Service	0	0	500	500		500	0.0%	
4706 Christmas Lights	60	362	25,000	24,638		24,638	1.4%	
Council Events :- Indirect Expenditure	1,156	6,046	27,500	21,454	0	21,454	22.0%	0
Net Income over Expenditure	(946)	(5,011)	(24,000)	(18,989)				
107 Grants and Projects								
1180 Grants Recieved	60,796	70,828	0	(70,828)			0.0%	
Grants and Projects :- Income	60,796	70,828	0	(70,828)				0
4001 Salaries	1,269	7,797	0	(7,797)		(7,797)	0.0%	
4700 Grants - Large	2,400	16,869	15,000	(1,869)		(1,869)	112.5%	
4703 WCR Community Radio SLA	2,500	7,500	10,000	2,500		2,500	75.0%	
4704 Warminster Community Hub SLA	0	6,000	6,000	0		0	100.0%	
4710 Enterprise Warminster	74	370	2,000	1,630		1,630	18.5%	
4712 Grant - Warminster Carnival	0	4,500	3,500	(1,000)		(1,000)	128.6%	
4714 Neighbourhood Planning	3,275	6,366	10,000	3,634		3,634	63.7%	
4715 INSPIRE	0	0	3,500	3,500		3,500	0.0%	
4718 Warminster R O W Volunteers	0	0	3,000	3,000		3,000	0.0%	
6350 Tfr to EMR s106 Rugby Club	50,796	50,796	0	(50,796)		(50,796)	0.0%	
Grants and Projects :- Indirect Expenditure	60,313	100,198	53,000	(47,198)	0	(47,198)	189.1%	0
Net Income over Expenditure	483	(29,370)	(53,000)	(23,630)				

Detailed Income & Expenditure by Budget Heading 30/09/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201</u> <u>CCTV</u>								
1201 CCTV-Dewey Trust Grant	0	0	5,000	5,000			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	0	2,865	7,000	4,135			40.9%	
1206 CCTV-Westbury TC Fees	0	5,000	10,700	5,700			46.7%	
CCTV :- Income	0	7,865	22,700	14,835			34.6%	0
4001 Salaries	5,834	33,757	68,700	34,943		34,943	49.1%	
4008 Training	0	0	1,500	1,500		1,500	0.0%	
4014 Electricity and Gas	0	0	400	400		400	0.0%	
4020 Consumables & Other Expenses	39	171	300	129		129	56.9%	
4021 BT Redcare	0	13,591	13,600	9		9	99.9%	
4022 Postage & Telephone	32	194	1,000	806		806	19.4%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	898	898	200	(698)		(698)	448.8%	
4028 Insurance	0	1,201	1,300	99		99	92.4%	
4029 Licences	0	0	600	600		600	0.0%	
4036 Repairs and Renewals	645	1,269	5,000	3,732		3,732	25.4%	
4037 Maintenance Contracts	0	4,199	4,500	302		302	93.3%	
4040 Equipment/Furniture	0	0	100	100		100	0.0%	
4059 Other Professional Fees	0	2,000	0	(2,000)		(2,000)	0.0%	
CCTV :- Indirect Expenditure	7,448	57,279	97,400	40,121	0	40,121	58.8%	0
Net Income over Expenditure	(7,448)	(49,414)	(74,700)	(25,286)				
<u>202</u> <u>Dewey House</u>								
1005 Rent Received	600	3,600	7,200	3,600			50.0%	
Dewey House :- Income	600	3,600	7,200	3,600			50.0%	0
4011 Rates	536	3,220	5,605	2,385		2,385	57.5%	
4012 Water Rates	0	126	200	74		74	63.1%	
4014 Electricity and Gas	0	1,704	5,000	3,296		3,296	34.1%	
4020 Consumables & Other Expenses	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	(759)	0	0	0		0	0.0%	
4028 Insurance	0	1,571	1,700	129		129	92.4%	
4036 Repairs and Renewals	0	183	1,500	1,317		1,317	12.2%	
4037 Maintenance Contracts	30	1,411	1,600	189		189	88.2%	
4040 Equipment/Furniture	0	0	0	0	68,884	(68,884)	0.0%	
Dewey House :- Indirect Expenditure	(193)	8,216	15,805	7,589	68,884	(61,295)	487.8%	0
Net Income over Expenditure	793	(4,616)	(8,605)	(3,989)				

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
208 Town Park Splashpad								
4012 Water Rates	0	5,093	0	(5,093)		(5,093)	0.0%	
4020 Consumables & Other Expenses	0	1,261	0	(1,261)		(1,261)	0.0%	
4022 Postage & Telephone	10	10	0	(10)		(10)	0.0%	
4037 Maintenance Contracts	0	188	0	(188)		(188)	0.0%	
4040 Equipment/Furniture	0	203	0	(203)		(203)	0.0%	
Town Park Splashpad :- Indirect Expenditure	10	6,756	0	(6,756)	0	(6,756)		0
Net Expenditure	(10)	(6,756)	0	6,756				
209 Outside Services								
4001 Salaries	14,007	82,142	197,500	115,358		115,358	41.6%	
4007 Uniform	0	874	1,500	626		626	58.3%	
4008 Training	0	215	3,500	3,285		3,285	6.1%	
4020 Consumables & Other Expenses	306	1,307	1,800	493		493	72.6%	
4022 Postage & Telephone	104	653	2,400	1,747		1,747	27.2%	
4024 Photocopier Charges	0	0	300	300		300	0.0%	
4025 IT (Website & Email)	285	1,168	800	(368)		(368)	146.0%	
4028 Insurance	0	508	550	42		42	92.4%	
4035 Refuse Collection\Bin Emptying	2,440	2,440	7,000	4,560		4,560	34.9%	
4036 Repairs and Renewals	309	336	5,000	4,664		4,664	6.7%	
4040 Equipment/Furniture	420	1,935	10,000	8,065		8,065	19.3%	
4042 Vehicle Costs	1,632	11,107	27,000	15,893		15,893	41.1%	
4044 Tree Works	0	380	4,000	3,620		3,620	9.5%	
Outside Services :- Indirect Expenditure	19,503	103,065	261,350	158,285	0	158,285	39.4%	0
Net Expenditure	(19,503)	(103,065)	(261,350)	(158,285)				
210 Town Park								
1006 Rent - 23 Weymouth St	330	1,980	3,960	1,980			50.0%	
1020 Town Park Events Income	64	2,874	3,000	126			95.8%	
1550 Boats Income	0	5,452	4,500	(952)			121.2%	
Town Park :- Income	394	10,306	11,460	1,154			89.9%	0
4001 Salaries	3,621	12,832	13,200	368		368	97.2%	
4012 Water Rates	1,012	3,669	14,000	10,331		10,331	26.2%	
4014 Electricity and Gas	762	762	0	(762)		(762)	0.0%	
4020 Consumables & Other Expenses	162	3,329	5,000	1,671		1,671	66.6%	
4028 Insurance	0	1,294	1,400	106		106	92.4%	
4035 Refuse Collection\Bin Emptying	(2,579)	0	0	0		0	0.0%	
4036 Repairs and Renewals	0	11,338	10,000	(1,338)		(1,338)	113.4%	

Detailed Income & Expenditure by Budget Heading 30/09/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 Maintenance Contracts	0	243	2,000	1,757		1,757	12.2%	
4040 Equipment/Furniture	(624)	806	5,000	4,194		4,194	16.1%	
4041 Equipment Hire	0	450	0	(450)		(450)	0.0%	
4085 Town Park Events	71	4,104	13,000	8,896		8,896	31.6%	
5329 Tfr from Open Spaces	0	(6,529)	0	6,529		6,529	0.0%	
Town Park :- Indirect Expenditure	2,426	32,297	63,600	31,303	0	31,303	50.8%	0
Net Income over Expenditure	(2,032)	(21,991)	(52,140)	(30,149)				
<u>211 Open Spaces</u>								
4018 Rent	0	573	0	(573)		(573)	0.0%	
4038 Grounds Maintenance	402	402	0	(402)		(402)	0.0%	
4040 Equipment/Furniture	312	312	0	(312)		(312)	0.0%	
4045 Flood Wardens	0	104	200	96		96	52.2%	
5329 Tfr from Open Spaces	(325)	(325)	0	325		325	0.0%	
Open Spaces :- Indirect Expenditure	389	1,066	200	(866)	0	(866)	533.2%	0
Net Expenditure	(389)	(1,066)	(200)	866				
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	0	451	500	49			90.2%	
Cemetery and Churchyard :- Income	0	451	500	49			90.2%	0
4011 Rates	27	151	250	99		99	60.6%	
4028 Insurance	0	1,017	1,100	84		84	92.4%	
4212 War Memorial	1,016	5,416	0	(5,416)		(5,416)	0.0%	
5329 Tfr from Open Spaces	(1,016)	(1,016)	0	1,016		1,016	0.0%	
Cemetery and Churchyard :- Indirect Expenditure	27	5,568	1,350	(4,218)	0	(4,218)	412.4%	0
Net Income over Expenditure	(27)	(5,117)	(850)	4,267				
<u>214 Public Conveniences (TP & CCP)</u>								
1901 Insurance Claims	0	3,730	0	(3,730)			0.0%	
Public Conveniences (TP & CCP) :- Income	0	3,730	0	(3,730)				0
4001 Salaries	268	1,651	0	(1,651)		(1,651)	0.0%	
4012 Water Rates	0	607	2,500	1,893		1,893	24.3%	
4014 Electricity and Gas	1,299	1,299	3,000	1,701		1,701	43.3%	
4016 Cleaning	0	444	0	(444)		(444)	0.0%	
4020 Consumables & Other Expenses	0	589	2,000	1,411		1,411	29.5%	
4028 Insurance	0	185	200	15		15	92.4%	
4036 Repairs and Renewals	38	831	3,000	2,169		2,169	27.7%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	1,605	5,606	10,700	5,094	0	5,094	52.4%	0
Net Income over Expenditure	(1,605)	(1,876)	(10,700)	(8,824)				

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>215 Street Furniture</u>								
4028 Insurance	0	370	400	30		30	92.4%	
4803 Baskets & Tubs	0	1,997	3,500	1,503		1,503	57.1%	
Street Furniture :- Indirect Expenditure	0	2,367	3,900	1,533	0	1,533	60.7%	0
Net Expenditure	0	(2,367)	(3,900)	(1,533)				
<u>216 Pavilion Cafe</u>								
1600 Pavillion Cafe Sales	7,661	92,993	50,000	(42,993)			186.0%	
Pavilion Cafe :- Income	7,661	92,993	50,000	(42,993)			186.0%	0
3540 Pavilion Purchases	2,402	31,088	25,000	(6,088)		(6,088)	124.4%	
Pavilion Cafe :- Direct Expenditure	2,402	31,088	25,000	(6,088)	0	(6,088)	124.4%	0
4001 Salaries	5,070	23,720	37,300	13,580		13,580	63.6%	
4007 Uniform	0	0	150	150		150	0.0%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	266	1,598	3,050	1,452		1,452	52.4%	
4014 Electricity and Gas	0	0	2,500	2,500		2,500	0.0%	
4020 Consumables & Other Expenses	684	2,521	3,000	479		479	84.0%	
4022 Postage & Telephone	25	151	400	249		249	37.7%	
4023 Printing & Stationery	0	28	200	172		172	14.2%	
4025 IT (Website & Email)	0	32	200	168		168	16.1%	
4035 Refuse Collection\Bin Emptying	813	813	0	(813)		(813)	0.0%	
4036 Repairs and Renewals	575	2,059	2,000	(59)		(59)	102.9%	
4037 Maintenance Contracts	0	188	500	312		312	37.7%	
4040 Equipment/Furniture	0	128	500	372		372	25.5%	
4055 Stocktaking Fees	0	0	240	240		240	0.0%	
4061 Streamline Charges	90	1,136	1,400	264		264	81.1%	
Pavilion Cafe :- Indirect Expenditure	7,523	32,373	51,790	19,417	0	19,417	62.5%	0
Net Income over Expenditure	(2,263)	29,531	(26,790)	(56,321)				
<u>217 Play Areas</u>								
4010 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	298	500	202		202	59.6%	
4036 Repairs and Renewals	0	1,805	10,000	8,195		8,195	18.1%	
4040 Equipment/Furniture	0	11,486	1,000	(10,486)		(10,486)	1148.6%	
5315 Trf from Capital Projects	0	(11,461)	0	11,461		11,461	0.0%	
Play Areas :- Indirect Expenditure	0	2,128	13,500	11,372	0	11,372	15.8%	0
Net Expenditure	0	(2,128)	(13,500)	(11,372)				

Detailed Income & Expenditure by Budget Heading 30/09/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>219 Sweeper</u>								
4001 Salaries	3,130	17,417	0	(17,417)		(17,417)	0.0%	
4036 Repairs and Renewals	105	1,021	2,000	979		979	51.1%	
4090 Sweeper Leasing	2,056	12,338	24,675	12,337		12,337	50.0%	
4091 Sweeper Consumables	0	1,243	1,200	(43)		(43)	103.6%	
4092 Sweeper Fuel	523	3,678	9,000	5,322		5,322	40.9%	
4093 Sweeper Waste Disposal	1,223	4,605	25,000	20,395		20,395	18.4%	
Sweeper :- Indirect Expenditure	7,037	40,302	61,875	21,573	0	21,573	65.1%	0
Net Expenditure	(7,037)	(40,302)	(61,875)	(21,573)				
<u>220 Depot</u>								
4011 Rates	358	2,143	7,500	5,357		5,357	28.6%	
4014 Electricity and Gas	0	128	750	623		623	17.0%	
4018 Rent	0	11,665	16,000	4,335		4,335	72.9%	
4025 IT (Website & Email)	56	287	0	(287)		(287)	0.0%	
4036 Repairs and Renewals	1,959	3,253	1,000	(2,253)		(2,253)	325.3%	
4037 Maintenance Contracts	600	788	200	(588)		(588)	394.2%	
4040 Equipment/Furniture	0	95	0	(95)		(95)	0.0%	
Depot :- Indirect Expenditure	2,973	18,360	25,450	7,090	0	7,090	72.1%	0
Net Expenditure	(2,973)	(18,360)	(25,450)	(7,090)				
<u>299 Services to be devolved</u>								
4000 UNALLOCATED GLOBAL BUDGET	0	0	345,000	345,000		345,000	0.0%	
5316 Tfr frm Services to be Devolve	0	0	(175,000)	(175,000)		(175,000)	0.0%	
Services to be devolved :- Indirect Expenditure	0	0	170,000	170,000	0	170,000	0.0%	0
Net Expenditure	0	0	(170,000)	(170,000)				
<u>301 Civic Centre</u>								
1001 Letting Income	6,769	21,125	40,000	18,875			52.8%	
1002 Events Income	0	164	500	336			32.9%	
1003 Equipment Hire	25	90	0	(90)			0.0%	
1004 Security Staff Recharged	157	(11)	0	11			0.0%	
1193 Miscellaneous Income	0	122	0	(122)			0.0%	
1305 Film Shows Income	268	505	0	(505)			0.0%	
Civic Centre :- Income	7,218	21,995	40,500	18,505			54.3%	0
4001 Salaries	5,420	30,456	67,500	37,044		37,044	45.1%	
4007 Uniform	0	83	200	117		117	41.6%	

Detailed Income & Expenditure by Budget Heading 30/09/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4008 Training	0	0	500	500		500	0.0%	
4011 Rates	699	4,190	7,300	3,110		3,110	57.4%	
4012 Water Rates	0	641	1,000	359		359	64.1%	
4013 Rent Payable (Internal)	(3,100)	(18,600)	(37,200)	(18,600)		(18,600)	50.0%	
4014 Electricity and Gas	0	6,455	25,000	18,545		18,545	25.8%	
4020 Consumables & Other Expenses	175	2,139	1,750	(389)		(389)	122.2%	
4022 Postage & Telephone	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	108	858	2,000	1,142		1,142	42.9%	
4028 Insurance	0	2,772	3,000	228		228	92.4%	
4029 Licences	0	1,658	2,500	842		842	66.3%	
4031 Publicity & Marketing	400	400	1,000	600		600	40.0%	
4035 Refuse Collection\Bin Emptying	85	486	1,000	514		514	48.6%	
4036 Repairs and Renewals	537	1,230	7,500	6,270		6,270	16.4%	
4037 Maintenance Contracts	495	6,239	7,500	1,261		1,261	83.2%	
4040 Equipment/Furniture	37	500	1,000	500		500	50.0%	
4055 Stocktaking Fees	0	0	240	240		240	0.0%	
4061 Streamline Charges	281	281	250	(31)		(31)	112.5%	
4801 Events Funding	0	520	750	231		231	69.3%	
Civic Centre :- Indirect Expenditure	5,135	40,308	92,990	52,682	0	52,682	43.3%	0
Net Income over Expenditure	2,083	(18,313)	(52,490)	(34,177)				
305 Civic Centre Bar								
1580 Bar Sales	1,127	4,270	7,500	3,230			56.9%	
Civic Centre Bar :- Income	1,127	4,270	7,500	3,230			56.9%	0
3530 Bar Purchases	774	2,553	3,000	447		447	85.1%	
3531 Bar Gas & Consumables	0	0	200	200		200	0.0%	
Civic Centre Bar :- Direct Expenditure	774	2,553	3,200	647	0	647	79.8%	0
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	353	1,717	4,050	2,333				
306 Civic Centre Coffee Bar								
1581 Coffee Bar Sales	98	758	0	(758)			0.0%	
Civic Centre Coffee Bar :- Income	98	758	0	(758)				0
3535 Coffee Bar Purchases	0	188	0	(188)		(188)	0.0%	
Civic Centre Coffee Bar :- Direct Expenditure	0	188	0	(188)	0	(188)		0
Net Income over Expenditure	98	570	0	(570)				

Detailed Income & Expenditure by Budget Heading 30/09/2022

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>499 Capital Expenditure</u>								
1710 CIL Receipts	0	66,897	0	(66,897)			0.0%	
Capital Expenditure :- Income	0	66,897	0	(66,897)				0
4901 Loan Repayment Capital	0	12,774	25,863	13,089	13,089		49.4%	
4902 Loan Repayment Interest	0	7,027	13,739	6,712	6,712		51.1%	
4909 CAP - CCTV Equipment	0	68,886	0	(68,886)	(68,886)		0.0%	
4917 CAP - IT Equipment	0	3,161	0	(3,161)	(3,161)		0.0%	
4933 CAP - Town Park Splash Pad	35	11,871	0	(11,871)	(11,871)		0.0%	
4934 CAP - Benches	0	1,659	0	(1,659)	(1,659)		0.0%	
5315 Tfr from Capital Projects	(35)	(16,691)	0	16,691	16,691		0.0%	
5352 Tfr from CIL 18/19	0	(59,667)	0	59,667	59,667		0.0%	
5353 Tfr from CIL 19/20	0	(9,219)	0	9,219	9,219		0.0%	
6306 Tfr to EMR CIL	0	66,897	0	(66,897)	(66,897)		0.0%	
6315 Tfr to Capital Projects	0	100,000	100,000	0	0		100.0%	
Capital Expenditure :- Indirect Expenditure	0	186,698	139,602	(47,096)	0	(47,096)	133.7%	0
Net Income over Expenditure	0	(119,801)	(139,602)	(19,801)				
Grand Totals:- Income	739,998	1,611,702	1,464,252	(147,450)			110.1%	
Expenditure	143,122	838,013	1,464,252	626,239	68,884	557,355	61.9%	
Net Income over Expenditure	596,876	773,689	0	(773,689)				
Movement to/(from) Gen Reserve	596,876	773,689						

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	370,303	1,157,738
11	Leasehold Land & Buildings	4,835	968	3,867
21	Vehicles & Equipment	453,420	364,473	88,947
41	Infrastructure Assets	388,554	185,641	202,913
61	Community Assets	103,808	0	103,808
91	Capital Work In Progress	368,287	0	368,287
	Total Fixed Assets	2,846,945	921,385	1,925,560
	<u>Current Assets</u>			
101	Debtors - Civic Centre	6,955		
102	Debtors - Town Council	52,171		
105	VAT Control A/c	18,840		
120	Stock - Bar	270		
121	Stock - Pavilion Cafe	1,896		
200	Current/Instant Access Account	725,590		
215	CCLA - Deposit Fund	1,461,793		
220	Petty Cash Account	250		
221	Float - Civic Centre	700		
222	Float - Pavillion Cafe	425		
	Total Current Assets		2,268,889	
	<u>Current Liabilities</u>			
501	Trade Creditors	17,046		
510	Accruals	14,359		
515	PAYE/NIC Due	7,846		
516	Superannuation	8,979		
520	Net Pay Control	(866)		
565	Deposits - Bookings	401		
590	Retentions	8,958		
	Total Current Liabilities		56,723	
	Net Current Assets			2,212,167
	Total Assets less Current Liabilities			4,137,727
	<u>Long Term Liabilities</u>			
391	Deferred Grants - Applied	580,934		
392	Deferred Grants - Released	(106,507)		
401	PWLB Loan	272,295		
	Total Long Term Liabilities		746,722	
	Total Assets less Total Liabilities			3,391,004
	<u>Represented by :-</u>			
300	Current Year Fund	773,689		
310	General Reserves	314,740		
315	EMR Capital Projects	252,793		
316	EMR Services to be Devolved	514,770		
319	EMR Elections	25,000		
323	EMR Tennis Courts	10,000		

Detailed Balance Sheet - Excluding Stock Movement**Month 6 Date 30/09/2022**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
325	EMR CCTV	12,529
326	EMR Climate Change	10,000
329	EMR Open Spaces	7,992
330	EMR Catenary Cables	3,168
331	EMR Depot	25,000
332	EMR Sweeper	3,000
333	EMR Cycle Path	20,000
336	EMR Training	2,062
338	EMR Play Areas	50,057
343	EMR Town Crier	2,261
346	EMR Website	863
350	EMR s106 Rugby Club	50,796
353	EMR CIL 19-20	3,153
354	EMR CIL 20-21	1,755
355	EMR S106 Grant	814
356	EMR CIL 21-22	60,827
357	EMR CIL 22-23	66,897
360	Capital Financing Account	1,178,838
	Total Equity	3,391,004

Variance Report to Finance and Audit Committee 7th November 2022

Variations – YTD 30th September 2022

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of July 2022 would be expected to be 33.3%, variances are for spending below 18.3% and above 48.3%, minimum of £500.

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	September 2022					
101/1190	Interest receivable	Income 7,091	1,000	+ (6,091)	709.7	Much higher interest rates than predicted
101/4001	Salaries	55,743	228,500	172,757	24.4%	Now split with 102/4001 Civic and democratic salaries
101/4008	Training	155	3,500	3,322	5.1%	Expected to change as year progresses
101/4027	Subscriptions	3,842	3,500	(342)	109.8%	Includes tree trail £815 – will recode
101/4028	Insurance	11,655	10,000	(1,655)	116.6%	Upfront payments
101/4040	Equipment/Furniture	333	2,500	2,167	13.3%	Variable spend based on need
101/4056	Accountancy Fees	2,686	15,000	12,314	17.9%	Payment in arrears
101/4059	Other professional fees	3,373	2,400	(973)	140.5%	Increase due to enforced person removal and property valuation
102/4086	Civic Regalia	1,516	200	(1,316)	758%	Spending difficult to predict
107/4700	Grants Large	16,869	15,000	(1,869)	112.5%	Includes rights of way signage
107/4703	WCR Community Radio	7,500	10,000	2,500	75%	Upfront payments
107/4712	Grant Warminster Carnival	4,500	3,500	3,500	128.6%	Larger grant given than budgeted for due to covid.

Variance Report to Finance and Audit Committee 7th November 2022

201/4036	Repairs and Renewals	1,269	5,000	4,893	25.4	CCTV repairs considerably less than last year.
201/4037	Maintenance Contracts	4,199	4,500	302	93.3%	Upfront payment
202/4037	Maintenance Contracts	1,411	1,600	189	88.2%	Upfront payments
210/1550	Boats income	5,452	4,500	(952)	121.2	Best ever boat hire income, should also include takings allocated to café of £2737.
210/4001	Salaries	12,832	13,200	368	97.2	Seasonal wages boat staff
210/4020	Consumables and other	3,329	5,000	1,671	66.6%	Includes hanging baskets £1118 to be recoded
210/4037	Maintenance contracts	243	2,000	1,757	12.2%	More spend to come
210/4040	Equipment/Furniture	806	5,000	4,194	16.1%	Difficult to predict variable spend
210/4085	Town Park Events	4,104	13,000	8,896	31.6%	Jubilee event not held in park
216/1600	Pavilion Café Sales	92,993	50,000	(42,993)	186.0%	Excellent sales as Café especially since splash pad opened exceeding expectations
216/3540	Pavilion Café Purchases	31,088	25,000	(6,088)	124.4%	Reflects increased café sales
217/4036	Play area Repairs and renewals	1,805	10,000	8,195	18.1%	Difficult to predict variable spend
219/4091	Sweeper consumables	1,243	1,200	(43)	103.6%	Budget too low
220/4011	Rates	2,143	7,5000	5,357	28.6%	Budget too high
220/4018	Rent	11,665	16,000	4,335	72.9%	Advance payment
220/4037	Repairs and Renewals	3,253	1,000	(2,253)	325.3%	Unexpected repair to shutters
220/4037	Maintenance Contracts	6,239	7,500	1,261	83.2	Advance payments
301/4020	Consumables and other	2,139	1,750	(389)	122%	Maintenance contract £610 included to be recoded to 301/4037

Variance Report to Finance and Audit Committee 7th November 2022

301/4028	Insurance	2,772	3,000	228	92.4%	Advance payments
301/4029	Licenses	1,658	2,5000	842	66.3%	Irregular payments
301/4037	Maintenance Contracts	6,239	7,000	1,261	83.2%	Phased upfront payments

List of Payments made between 01/08/2022 and 31/08/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2022	Wessex Lift Co Ltd	DDR1	118.50		12529-C/C Lift sevice agreemen
01/08/2022	W2B-10523689	DDR2	622.17		547-C/centre water charges
01/08/2022	W2B-10525394	DDR3	48.00		Purchase Ledger Payment
01/08/2022	Screwfix Direct Ltd	DDR4	325.87		Purchase Ledger Payment
01/08/2022	W2B-70006826	DDR5	958.15		442-Town park water 28May/Jun
01/08/2022	W2B-70064023	DDR6	262.50		Purchase Ledger Payment
01/08/2022	Designer Mark	S/O	70.00		Purchase Ledger Payment
01/08/2022	Hunot HR	S/O2	240.00		405-Advice line
02/08/2022	Booker	DDR9	1,525.23		Purchase Ledger Payment
02/08/2022	Fuel Genie DDR	DDR10	258.99		476-Fuel for sweeper
04/08/2022	Paypal	DDR11	33.43		Purchase Ledger Payment
04/08/2022	VWFS Ltd	Std Ord	405.53		VWFS Ltd-Van Lease WN20 NCA
10/08/2022	Blackmore Limited	FP1	815.00		462-Walk booklet 24pp
10/08/2022	Hire Station Limited	FP2	86.94		Purchase Ledger Payment
10/08/2022	Coates & Parker Ltd	FP3	175.20		470-Advertising of meetings
10/08/2022	Coates & Parker Ltd	FP4	6.00		Purchase Ledger Payment
10/08/2022	Checkpoint Warminster	FP5	55.74		468-Tube fitted to mower
10/08/2022	Complete Fire Services Ltd	FP6	66.00		472-6 mth fire service-Dewey H
10/08/2022	Dave Naughton Electrical Servi	FP7	72.00		473-Repair lighting-Boathouse
10/08/2022	Mr G Boon	FP8	162.00		478-Repairs to caretakess hous
10/08/2022	JRB Enterprise	FP9	334.56		485-Dog scoop bags
10/08/2022	Scarab Sweepers Limited	FP10	625.26		497-Replace widesweep part
10/08/2022	OVERTON (UK)LTD	FP11	86.29		492-Scalp wheel for sweeper
10/08/2022	Prosec Consultancy Ltd	FP12	54.00		494-Keyholding services
10/08/2022	Roundstone Vending Limited	FP13	167.98		496-Paper cup
10/08/2022	Office Right Business Solution	FP14	135.84		506-5-Panel printers
10/08/2022	Tudor (UK) Ltd.	FP15	195.72		508-Dustbin liner bag
10/08/2022	Fuel Genie DDR	DDR12	228.65		477-Fuel for sweeper & vehicle
11/08/2022	Amazon Business	FP1	309.03		582-Splashpad chemicals
11/08/2022	Architectural Acoustic Product	FP2	732.00		537-Partition walls maint.
11/08/2022	Alvian Ltd	FP3	366.00		538-timber board/fixings
11/08/2022	Checkpoint Warminster	FP4	120.61		539-Sweeper tyre
11/08/2022	Charles Saunders Ltd	FP5	225.04		587-Disposable hand towels
11/08/2022	MRM Property Services Ltd	FP6	777.60		591-Splashpad gates/posts
11/08/2022	Roundstone Vending Limited	FP7	380.97		542-Pav cafe purchases
11/08/2022	Office Right Business Solution	FP8	36.00		543-Safety boots
11/08/2022	Tudor (UK) Ltd.	FP9	61.15		545-Graffiti remover
11/08/2022	Water2Business	FP10	98.11		Purchase Ledger Payment
11/08/2022	Wiltshire Council	FP11	195.00		548-OH Appointment for RF
11/08/2022	Swallow Drinks South West Ltd	FP12	95.76		551-Pav cafe purchases
11/08/2022	Netitude Ltd	DDR13	1,343.61		491-IT Services
12/08/2022	Office Evolution Ltd	DDR14	89.16		541-Copier charges/rental
12/08/2022	Paypal	DDR15	10.00		596-GiffGaff Voucher
12/08/2022	Paypal	DDR16	10.00		598-GiffGaff voucher
12/08/2022	Pensions July 22	DDR	8,728.17		Pensions July 22
15/08/2022	DIGITAL SPACE GROUP LTD	DDR17	25.49		Purchase Ledger Payment
15/08/2022	Proprel Finance	DDR	66.88		CCTV Phone Lease

List of Payments made between 01/08/2022 and 31/08/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/08/2022	Wiltshire Council	Std Ord	699.00		WC-Civic Centre rates 22/23
15/08/2022	Wiltshire Council	Std Ord	536.00		WC-Dewey House Rates 22/23
15/08/2022	Wiltshire Council	Std Ord	32.00		WC-Boreham Rd Cemetery 22/23
15/08/2022	Wiltshire Council	Std Ord	266.00		Lake Pleasure (Pav Cafe)-Rates
15/08/2022	Wiltshire Council	Std Ord	358.00		WC-Depot Rates 22/23
15/08/2022	Wiltshire Council	Std Ord	27.00		WC-Boreham Cemetery Rate 22/23
15/08/2022	Ashton Farms	FP1	2,953.71		Purchase Ledger Payment
15/08/2022	James Hallam Ltd	FP2	3,673.90		550-Vehicle insurance credit
15/08/2022	REVESE Rates Payment	REVERSE	-32.00		REVESE Rates Payment
15/08/2022	Petty Cash	109586	240.67		Petty Cash
16/08/2022	Alphabet (GB) Ltd	DDR18	378.95		447-Vehicle lease
16/08/2022	Booker	DDR19	2,217.55		Purchase Ledger Payment
16/08/2022	Fuel Genie DDR	DDR20	204.37		590-Fuel A/C
17/08/2022	Joanna Williams	FP1	30.00		618-Williams Xmas stall ref
17/08/2022	Checkpoint Warminster	FP2	107.41		586-Tyre replacement
17/08/2022	DCK Accounting Solutions Ltd	FP3	379.74		540-Accounts July 22
17/08/2022	Mirage Signs Limited	FP4	357.60		592-Play area dog signs
17/08/2022	Place Studio Ltd	FP5	1,393.47		600-N/Plan consultancy
17/08/2022	Office Right Business Solution	FP6	30.89		609-Safety boots
17/08/2022	Swallow Drinks South West Ltd	FP7	191.52		610-Pav cafe purchases
17/08/2022	Ashton Farms	FP8	1,964.95		Purchase Ledger Payment
18/08/2022	Amazon Business	FP9	150.74		578-Bracket/screws
18/08/2022	West mercia Energy	DDR21	724.72		Purchase Ledger Payment
19/08/2022	Warminster Parking Partnership	DDR22	106.00		615-Parking P/Ship Aug 22
19/08/2022	Worldpay (UK) Ltd	DDR23	266.86		512-Card machne - Pav cafe
19/08/2022	Paragon	DDR	2,467.51		Sweeper lease
19/08/2022	Worldpay (UK) Ltd	DDR	96.02		Purchase Ledger Payment
21/08/2022	HSBC	DDR	124.06		Bank charges
22/08/2022	Tolchards Ltd	DDR24	29.38		507-Tarka spring still
22/08/2022	HMRC	DDR	9,698.51		PAYE/NI July 22
23/08/2022	SLCC	FP1	10.00		604-CiLCA training referall
23/08/2022	Ashton Farms	FP2	625.31		Purchase Ledger Payment
23/08/2022	Moviola Ltd	FP3	93.37		594-Film hire
23/08/2022	Mirage Signs Limited	FP4	136.80		593-No Parking signs
23/08/2022	Office Right Business Solution	FP5	1,010.00		608-Hi-vis waistcoats
23/08/2022	Wheelers (Westbury) Ltd	FP6	309.60		617-Replace faulty camera 4
23/08/2022	Astill Treecare Ltd	FP7	380.00		568-Tree survey
23/08/2022	Amazon Business	FP8	223.81		572-Pav cafe purchases
23/08/2022	VWFS UK Ltd	DDR	33.98		VWFS UK Ltd lease
24/08/2022	O2	DDR25	193.74		595-Mobile phones
24/08/2022	Paypal	DDR26	10.00		597-GiffGaff Voucher
24/08/2022	Fuel Genie DDR	DDR27	487.69		589-Fuel a/c
25/08/2022	Total Gas & Power	DDR28	96.50		613-D/House electricity
25/08/2022	Total Gas & Power	DDR29	2,202.34		612-C/Centre electricity
25/08/2022	August Salaries	DDR	35,808.85		August Salaries
26/08/2022	ALD Automotive Limited t/a For	DDR	377.93		475-Van lease
30/08/2022	Mole Valley Farmers	DDR30	196.00		652-Mixed poultry corn

List of Payments made between 01/08/2022 and 31/08/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/08/2022	Hunot HR	DDR31	240.00		484-Advice line
31/08/2022	Hills Waste Solutions Ltd	DDR32	1,180.68		483-Waste disposal-Civic Centr
31/08/2022	Booker	DDR33	2,305.00		Purchase Ledger Payment
31/08/2022	Fuel Genie DDR	DDR34	203.68		643-Fuel A/C

Total Payments			<u>97,605.94</u>		
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List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2022	Grist Environmental	DD01	210.00		401-Waste disposal
01/09/2022	W2B-10525394	DD02	48.00		P/Ledger Electronic Payment
01/09/2022	Screwfix Direct Ltd	DD03	167.70		504-Buckets, drill bits, etc.
01/09/2022	W2B-70006826	DD04	1,066.21		511-Water 29Jun/Jul22
01/09/2022	W2B-70064023	DD05	262.50		P/Ledger Electronic Payment
01/09/2022	Designer Mark	SO01	70.00		P/Ledger Electronic Payment
01/09/2022	Ashton Farms	BACS01	980.66		628-Pav cafe purchases
01/09/2022	Hire Station Limited	CLEAR10	-86.94		Purchase Ledger Payment
01/09/2022	Brandon Hire Station	CLEAR11	86.94		466-Crowd control barrier
01/09/2022	Brandon Hire Station	BACS02	31.98		637-Crown control barrier hire
01/09/2022	Coates & Parker Ltd	BACS03	678.37		638-Advertising
01/09/2022	Dave Naughton Electrical Servi	BACS04	139.80		640-Toilet electrical repairs
01/09/2022	Glasdon UK Ltd	BACS05	748.77		708-New bench for park
01/09/2022	High Court Enforcement Group L	BACS06	660.00		646-Enforced person removal
01/09/2022	Roundstone Vending Limited	BACS07	154.36		657-Repair coffee machinw
01/09/2022	Office Right Business Solution	BACS08	455.98		670-Coffee cups/lids
01/09/2022	Sydenhams Ltd	BACS09	41.88		671-Postcrete
02/09/2022	Public Works Loan Board	DD06	19,800.89		495-Loan 498332 repayment
04/09/2022	VWFS Ltd	Std Ord	405.53		VWFS Ltd-Van Lease WN20 NCA
05/09/2022	Estate Incomes Limited	BACS10	4,740.26		642-Depot rent 29.9-24.12.22
05/09/2022	Smart Integrated Solutions Ltd	BACS11	82,662.78		664-CCTV Equipment
06/09/2022	Paypal	DC01	35.34		655-Jotform
06/09/2022	Ashton Farms	BACS12	648.58		381-Pav cafe ice cream
06/09/2022	Cooper & Tanner LLP	BACS13	600.00		639-23 Weymouth St valuation
06/09/2022	DCK Accounting Solutions Ltd	BACS14	650.93		641-Accountancy Aug 22
06/09/2022	Geosphere Ltd	BACS15	960.00		645-N/Plan software
06/09/2022	Kingcombe Stonbury Ltd	BACS16	951.90		650-Splashpad chemicals
06/09/2022	Prosec Consultancy Ltd	BACS17	54.00		656-Keyholding service
06/09/2022	Roundstone Vending Limited	BACS18	305.98		658-Coffee/creamer
06/09/2022	Swallow Drinks South West Ltd	BACS19	227.45		677-Pav cafe straws
06/09/2022	Amazon Business	BACS20	91.94		624-AAA batteries
07/09/2022	Skyguard Ltd T/As Peoplesafe	DD07	115.20		599-Peoplesafe maint contract
08/09/2022	Office Right Business Solution	BACS21	359.60		667-Stationery
08/09/2022	Sydenhams Ltd	BACS22	371.03		672-Shingle/cement
08/09/2022	Wybone Limited	BACS23	918.00		676-Replacement door
08/09/2022	Wheelers (Westbury) Ltd	BACS24	309.60		674-Repair camera T/estate
12/09/2022	Netitude Ltd	DD08	1,437.22		653-IT support/subscription
12/09/2022	Fuel Genie DDR	DD09	182.04		644-Fuel A/C
13/09/2022	Booker	DD10	1,823.72		634-Pav Cafe purchases
14/09/2022	Office Evolution Ltd	DD11	186.26		654-Copier charges
14/09/2022	Pension Due	BACS	9,813.96		Pension Due
15/09/2022	Proprel Finance	DDR	66.88		CCTV Phone Lease
15/09/2022	Wiltshire Council	Std Ord	699.00		WC-Civic Centre rates 22/23
15/09/2022	Wiltshire Council	Std Ord	536.00		WC-Dewey House Rates 22/23
15/09/2022	Wiltshire Council	Std Ord	266.00		Lake Pleasure (Pav Cafe)-Rates
15/09/2022	Wiltshire Council	Std Ord	358.00		WC-Depot Rates 22/23
15/09/2022	Wiltshire Council	Std Ord	27.00		WC-Boreham Cemetery Rate 22/23

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/09/2022	DIGITAL SPACE GROUP LTD	DD12	25.49		702-Web hosting services
15/09/2022	West mercia Energy	DD13	641.85		P/Ledger Electronic Payment
16/09/2022	Alphabet (GB) Ltd	DD14	378.95		619-GU22 NHN Van rental
20/09/2022	Paragon	SO	2,467.51		Paragon-Sweeper Lease
20/09/2022	Fuel Genie DDR	DD15	310.65		707-Fuel
21/09/2022	Worldpay (UK) Ltd	DD16	46.55		765-Card charge-Civic Centre
21/09/2022	Worldpay (UK) Ltd	DD17	412.30		678-Worldpay charges
21/09/2022	Tolchards Ltd	DD18	793.89		614-C/Centre bar purchases
21/09/2022	Broxap Ltd	BACS25	374.40		698-Polyethylene litter binx6
21/09/2022	Coates & Parker Ltd	BACS26	6.40		699-4 weeks newspaper
21/09/2022	Closomat Ltd	BACS27	368.40		700-Service & repair hoist
21/09/2022	Complete Fire Services Ltd	BACS28	295.80		701-Site fee & certificate
21/09/2022	Melksham Groundcare Machinery	BACS29	495.00		709-Masport Lawn edger
21/09/2022	Mirage Signs Limited	BACS30	120.00		711-Playarea signs
21/09/2022	National Trust	BACS31	92.40		712-Commercial membership rate
21/09/2022	Office Right Business Solution	BACS32	231.18		722-Envelopes
21/09/2022	Sydenhams Ltd	BACS33	1,219.43		723-Materials for war memorial
21/09/2022	Sydenhams Hire Centres Ltd	BACS34	85.01		724-Access platform
21/09/2022	Jules P Curtis	BACS35	575.00		716-Studwork for Door & frame
21/09/2022	Bank Charge Payable	CHRG	285.88		Bank Charge Payable
22/09/2022	Paypal	DC02	10.00		729-Giff Gaff-Phone splashpad
22/09/2022	HMRC PAYE/NI Due	BACS	10,213.81		HMRC PAYE/NI Due
23/09/2022	Staff Salaries - Sept 2022	BACS	37,995.74		Staff Salaries - Sept 2022
23/09/2022	Thermaglaze Ltd	BACS36	2,027.00		725-Fit & replace garage door
23/09/2022	VWFS UK Limited	SO	33.98		VWFS UK Limited-Lease
26/09/2022	Help Counseling-Grant 22/23	BACS	200.00		Help Counseling-Grant 22/23
26/09/2022	Citizen Advice-Grant 22/23	BACS	1,000.00		Citizen Advice-Grant 22/23
26/09/2022	Wiltshire Sight-Grant 22/23	BACS	700.00		Wiltshire Sight-Grant 22/23
26/09/2022	Splitz support - Grant 22/23	BACS	500.00		Splitz support - Grant 22/23
26/09/2022	Bolton Gate Services Limited	BACS37	2,350.80		696-Repair roller shutter
26/09/2022	Wheelers (Westbury) Ltd	BACS38	1,005.60		728-Install & remove banners
26/09/2022	Fieldfare Farms Ltd	BACS39	333.16		704-Trailer service
26/09/2022	ALD Automotive Limited t/a For	DD19	377.93		705-Van lease
26/09/2022	O2	DD20	193.74		713-Mobile phone bills
26/09/2022	Fuel Genie DDR	DD21	261.40		706-Fuel costs
27/09/2022	Warminster Community Radio	BACS40	2,500.00		727-Service level agreement Q3
27/09/2022	Booker	DD22	390.93		736-Pavilion cafe
28/09/2022	Mole Valley Farmers	DD23	103.50		744-Mixed pounltry corn
29/09/2022	Amazon Business	BACS41	101.95		733-Pedal bin
29/09/2022	Ashton Farms	BACS42	167.53		734-Ice cream stock-Pav
29/09/2022	Bolton Gate Services Limited	BACS43	720.00		735-Depot door maint
29/09/2022	Complete Fire Services Ltd	BACS44	295.80		P/Ledger Electronic Payment
29/09/2022	Mr G Boon	BACS45	276.00		739-Heting pump repairs
29/09/2022	L Blain & S Rich	BACS46	400.00		740-Advert for Warminster
29/09/2022	Mirage Signs Limited	BACS47	300.00		743-Supply 10 x signs-Remembra
29/09/2022	Moviola Ltd	BACS48	118.60		745-Film-Downtown abbey
29/09/2022	PKF Littlejohn LLP	BACS49	2,400.00		748-Annual audit fee 21/22

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/09/2022	Visit Wiltshire	BACS50	48.00		758-Podcast training
29/09/2022	Warminster Stamp Centre	BACS51	102.33		759-Postage stamps
29/09/2022	Office Right Business Solution	BACS52	259.16		750-Vegware cups & lids
29/09/2022	Tudor (UK) Ltd.	BACS53	254.76		751-Wildflower mix
29/09/2022	Amazon Business	BACS54	29.99		P/Ledger Electronic Payment
30/09/2022	Hills Waste Solutions Ltd	DD24	1,924.96		P/Ledger Electronic Payment
30/09/2022	Hunot HR	SO02	240.00		P/Ledger Electronic Payment
Total Payments			<u>212,384.06</u>		

St Lawrence Chapel

Re: Application for support from the Community Infrastructure Levy to repair the St Lawrence Chapel main East window, the clock room floor and decorative wooden panelled ceiling.

- St Lawrence Chapel is a non-denominational Peculiar. It has been owned by the town of Warminster since 1575 and is held in trust by 12 Feoffees / Trustees.
- We are independent of the Church of England. We rely entirely on rental income from Curfew Cottage, donations, bequests, and grants for major projects.
- Situated in the centre of Warminster it provides a place of worship, quiet reflection and as a venue for a wide range of religious, charitable, and civic events.
- The Chapel provides Warminster's Main clock and bells
- Investment in recent years has been targeted on maintenance, improvements, but to make the Chapel more accessible. This includes disabled access, toilets, kitchen facilities and a loop sound system.

Regular events include:

- A weekly Communion services
- Regular themed services
- As a venue for Baptisms, Weddings, Funerals, and non-religious Celebrant services
- The Majors Civic service
- The Remembrance Day (11th November) Service (Front Garden)
- The Towns "Churches Together" Good Friday Service
- Warminster's Field of Remembrance
- Warminster's Christmas lights celebrations, Christmas tree and Lions nativity Crib
- Many of these events include WCR broadcasts
- A wide range of Charity organisations use the Chapel and the front lawn for charity sales and coffee mornings.
- As a venue for Choir concerts, Instrument recitals, Other Music events, Talks and Art displays.
- The Chapel was heavily involved with the towns efforts to celebrate the life of her Majesty Queen Elizabeth II. 500+ people came into the Chapel to sign the official books of condolence. (Volunteers were available for much of this time to provide support)

We are open 7 days a week, 365 days a year from 8:30am to 4:30pm.

The Chapel is an old, historic building. Parts of it date back to the 13th Century. Regular maintenance and repairs are essential to protect the building for future generations.

Chapel Front Garden

- Emergency work was undertaken to remove a diseased tree and overgrown hedge causing damage to a supporting wall and railings.

- We took the decision to relay the entire front garden. We wanted to provide an expanded green open space in the centre of Warminster for current residents, and future generations to enjoy.
- The cost of this work was significant but represented the Feoffees / Friends of the Chapel contribution to the Queens Platinum Jubilee celebrations and as a memorial to her life.

Unfortunately, we now have other issues that require urgent financial support

East Window

- Salisbury Cathedral Glass have undertaken a full inspection of the main East Window (Above the Altar). They have confirmed that after 170 years the leadwork has failed. The glass needs to be removed, dismantled, cleaned, repaired, new leadwork, replace strengthening bars and reinstall.
- The repairs will take approx. 240 - 300 hours to complete.
- The windows would need to be removed for a 3-month period.
- This is urgent work. There is genuine concern that any delay could cause significant damage and increase the overall cost.

Salisbury Cathedral Glass has quoted £11,315.00 + vat. (Other repairs may also be needed to the stonework). We estimate the total repair cost to be £15,000 (Inc vat)

Clock room floor and ceiling wood panelling.

- In recent weeks we have been experiencing issues with the clock mechanism. Upon further inspection we noticed that the floor had dropped on one side. Underneath the decorative wooden panelling had shifted and the wooden boxing had split. Several supporting beams had rotted and failed. Temporary props to support the ceiling to limit further damage. (The repairs are not covered by our insurance)
- We have also disconnected the clock / bells to prevent damage to the mechanisms.
- We are in the process of arranging a structural survey, architect drawings and a quotation for repairs.
- It is difficult to determine the exact cost until a full inspection of the damage is undertaken, but an initial indication is £15 to £20k.
- This work need to be completed before we can restart the clock and bells.

The Chapel is much loved, but an old building that requires urgent repairs.

We would like to request urgent financial support to repair the main East window, the clock room floor and decorative ceiling panelling.

Total estimates cost: £30 to £35k.

We understand that the Town Council has funds available from the Community Infrastructure Levy and that these may be available to help preserve this historic building in the centre of town for future generations.

We would welcome the opportunity to discuss both projects.

Kind Regards

Ian Frostick

Vice Chairman of the Feoffee's / Trustee's, St Lawrence Chapel

Re: St Lawrence Chapel repairs to the clock room floor and panelled ceiling

Damage to the Clock room Floor and Panelled ceiling below.

I just wanted to give you an update. I have engaged with all of the relevant experts and have arranged a joint meeting at the Chapel on the 2nd November:

- 8:00am Moulding's (Builders) will arrive on site with a carpenter to lift the floorboards in the clock room.
- 10:00am:
 - o Andrew Waring (AWA) to undertake a structural survey
 - o Christian King (St Ann's Gate Architects) to discuss the Architectural work required
 - o Jocelyn Sage: Senior Conservation Officer (South). Ensure planning are happy with the recommendations
 - o Kieran : Project Manager Mouldings Builders
- Based on above I am pushing to get quotations as quickly as possible for the required work.

Until the floor and ceiling are repaired we will not be in a position to reconnect the clock and ring the towns historic bells. The main bell dates from 1657 and was made in Warminster. The John Lott Bell foundry was situated across the road in what is now North Row.

We would greatly appreciate the Town Councils support to repair the floor / ceiling so that we can restart Warminster's historic clock and bells.

Ian Frostick







Salisbury Cathedral Stained Glass
The Cathedral, Salisbury, Wiltshire, SP1 2EN
glass@salcath.co.uk
Accredited to ICON
www.salisburycathedral.org.uk

Our Ref SK1336

20th September 2022

St Lawrence Chapel
c/o Mr Ian Frostick
High Street
Warminster
Wiltshire

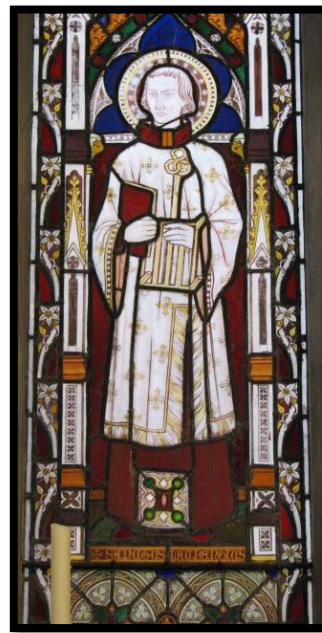
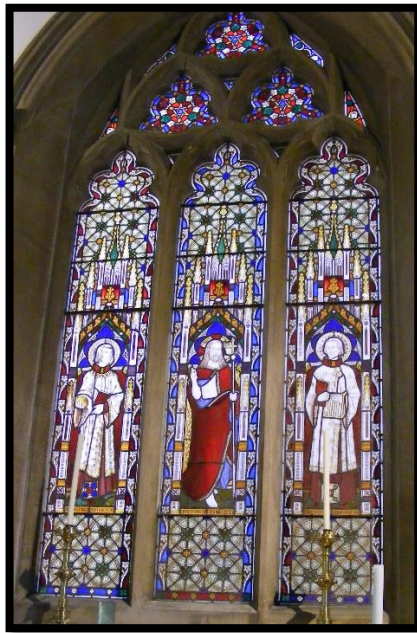
Dear Mr Frostick

Re: St Lawrence Chapel, Warminster

With reference to our site meeting, we would submit our estimate as follows.

East Window

A 19th century (1855) stained glass window comprising of 3 no main lights 3 no tracery panels and 4 no squints. The window depicts, St Stephen, Christ in Glory and St Lawrence, set within canopy work. The maker of this window is not as yet known.



The glazing of this window is found in a generally very poor condition, the lead work being very weak, coupled with loss of ties on the saddle bars. This has become known following recent works to carry out insitu repairs to a small number of broken sections of stained glass. Considerable care was required to ensure that the glazing was not pushed apart while this work was being carried out.

The condition of the painted detail would appear to be reasonable, but this will need to be assessed on the bench prior to any works being carried out, to ensure there is no loss of detail during the restoration process.

There are wire guards as external protection on all of the lights.

This window being positioned on the East Elevation directly adjacent to another building has offered it protection from high winds, but its condition is now such that poor weather is likely to bring about a failure in the lead matrix.

We would suggest that this glazing be removed for re-leading as soon as is practical.

To travel to site and remove 3 no main lights, 3 no tracery panels and 4 no squints from the stonework and temporary glaze with ply boarding.

Return the lights to the workshop, photograph on the light box, take rubbings and mark with CVMA notations.

Strip the glass from the old lead work and re-lead in a new lead calm of the same visible profile as the original. Cracked sections of glass to be edge bonded with a combination of, Silcoset 153, Araldite 20/20 or copper foil strapping, whichever is most appropriate in each case.

The completed lights to be waterproofed using traditional lead light cement. If it is found that the paintwork condition gives cause for concern, the internal surface of the lights to be carefully cemented by hand to ensure no loss of painted detail.

New copper wire ties soldered to the lead work joints to allow fixing to the internal saddle bars.

All to be photographed on the light box prior to re-installation.

All to be returned to site and fixed back into the stonework and finished with a lime based mortar, incorporating new non-ferrous saddle bars painted black.

The external wire guards to be re-instated.

The above for the sum of £11,315.00 excluding VAT

If a conservation report is required there will be an addition to the above cost of **£368.00 excluding VAT**, as this will require a further visit to site to provide the photographs needed to prepare the report and provide additional information.

Note: This work will require a portable tower scaffolding internally and externally while removal and re-instatement works are taking place, internally this may be in place for three days. Externally it will be removed at the end of each working day.

Public access to the window area will be restricted while the works are in progress.

All of the above costs are exclusive of VAT and are based on today's rates for labour and materials. Your attention is drawn to our standard terms and conditions enclosed.

Please contact me if we can be of further assistance.

Yours sincerely

S Kelly

S Kelly ACR AMGP
Manager/Senior Conservator

Glass Paint Deterioration

One of the issues with stained glass of any period can be the deterioration/loss of painted detail from the glass surface. This is most common in 19th century glass but can be found in earlier glass as well and is always an issue that is foremost in the conservator/restorers mind when first assessing a window's condition.

The glass paint in general terms is a ferrous oxide/finely ground glass compound, in the form of a very fine powder. This product can be mixed with almost any medium that will dry onto the glass surface, these are most commonly: water/turps/ascetic acid/lavender oil etc. These allow the powder medium to be applied to the glass with a brush and then dry on to the surface of the glass.

Once the glass paint is on the glass surface it must then be fired in the kiln to make the paint permanent on the glass surface. For this to be carried out correctly and depending on the requirements of the glass paint used, a temperature of between 650-690c must be attained. At these temperatures the glass surface is just becoming molten and the glass paint will fuse with the molten glass surface.

If the correct temperature is not reached the paint cannot fuse with the glass surface and remains on the surface, in a condition that renders it susceptible to deterioration in the presence of moisture (water soluble).



19th century glass



16th century glass

Over time if this glass is in a situation where condensation is an issue, the continuous wetting and drying cycles will slowly remove the painted detail from the glass and at its worst leave no artwork on the glass at all.

It is also possible that 'Borax' has been added to the paint mix before firing. The addition of this material has the effect of appearing to lower the temperature that is required to fire the paint onto the glass surface. Unfortunately what has taken place in the kiln is the Borax has formed a very hard layer on the top of the paint, so that it appears to be fired, but in fact is still under-fired and water soluble.

Little can be done to stop the deterioration of the painted surface if left in a situation where moisture is present, so it is very important to stop or at least limit the amount of time that moisture is on the glass surface.

This can be achieved in various ways, with varying degrees of success, but in general terms in ancient buildings a sympathetic heating system coupled with good ventilation can bring about a marked improvement in controlling moisture within a building.

To introduce air flow over the internal surface of the window by the introduction of low wattage heaters at sill level to cause a rising flow of air travelling up the window can also have the desired effect in some instances.

To introduce a system of vented secondary glazing to the external surface of the glass, is the most effective method of preventing moisture on the internal glass surface and at the same time providing protection for the external surface. There are however, a greater number of issues to be overcome when introducing this method as it will always alter the external view of the window to varying degrees and may also have the same effect internally.

Wherever the loss of glass paint is an issue it will always require discussion between Glass Conservator, Architect, Church, Conservation Bodies etc to agree the best course of action in each individual case.

AD
1851

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Budget Notes 2023-24 Draft Budget - Tom Dommett, Town Clerk and RFO.

The headline from the draft budget is that there would be no increase in the level of the Town Council's share of Council Tax for 2023-24. The Council would be in a strong position to continue with delivering its existing services and activities.

The exact figures for the budget will be tweaked in light of any changes in the Council Tax base. The Council Tax base is expected to have increased in line with new house building.

The underlying assumptions behind the budget have been that the Council should budget a 10% increase in staff costs. This reflects not only any potential pay settlement but other as yet unknown factors such as rates of National insurance and pension contributions and changes to the National Minimum Wage.

It should be noted that most staff at the Town Council and in Local Government more generally tend to be on the very lowest end of the pay scales.

A significant change has been the removal of revenue line for services to be devolved. The Earmarked reserves for services to be devolved are now substantial enough to fund any initial take on of extra services from Wiltshire Council for an initial 12 months.

The Council will benefit from increased interest on its investments and from increased sales at the Pavilion Café. The Council has also bene protected by having fixed rates deals on much of its energy supplies.

On the negative side, inflation is at very high levels, particularly with regard to any capital projects. With this in mind the revenue contribution to capital has been increased. In addition, money needs to be put into the capital 'pot for to cover future expenditure, for example – a sinking fund for the splashpad. Rather than have even more earmarked reserves, the Council has a large reserve from which funding can be drawn from when needed.

CCTV

The budget for CCTV is based on the move to the Community Hub building, which should be completed before the new financial year. It is expected that the Town Council will make savings in CCTV running costs over the next many years, so the Dewey Trust contribution to CCTV has not been budgeted for.

Grants

The draft budget increases the Council Grant pot from £15,000 to £20,000.

Tom Dommett
Town Clerk and RFO

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
101	<u>Council Administration</u>									
	Total Income	1,279,099	1,277,347	1,320,892	1,326,933	1,340,192	0	1,357,956	0	0
	Overhead Expenditure	310,660	273,326	326,890	96,624	368,942	0	366,396	0	0
	Movement to/(from) Gen Reserve	<u>968,439</u>	<u>1,004,021</u>	<u>994,002</u>	<u>1,230,309</u>	<u>971,250</u>		<u>991,560</u>		
102	<u>Civic and Democratic</u>									
	Overhead Expenditure	9,737	13,862	12,900	36,180	12,516	0	11,500	0	0
	Movement to/(from) Gen Reserve	<u>(9,737)</u>	<u>(13,862)</u>	<u>(12,900)</u>	<u>(36,180)</u>	<u>(12,516)</u>		<u>(11,500)</u>		
103	<u>Policy and Communications</u>									
	Overhead Expenditure	7,000	4,365	6,000	4,022	2,000	0	6,000	0	0
	Movement to/(from) Gen Reserve	<u>(7,000)</u>	<u>(4,365)</u>	<u>(6,000)</u>	<u>(4,022)</u>	<u>(2,000)</u>		<u>(6,000)</u>		
104	<u>Council Events</u>									
	Total Income	3,500	2,156	3,500	1,035	2,500	0	2,500	0	0
	Overhead Expenditure	24,500	25,860	27,500	5,200	34,500	0	34,500	0	0
	Movement to/(from) Gen Reserve	<u>(21,000)</u>	<u>(23,704)</u>	<u>(24,000)</u>	<u>(4,165)</u>	<u>(32,000)</u>		<u>(32,000)</u>		
107	<u>Grants and Projects</u>									
	Total Income	0	8,300	0	60,828	60,828	0	0	0	0
	Overhead Expenditure	43,100	58,514	53,000	99,806	63,869	0	61,000	0	0
	Movement to/(from) Gen Reserve	<u>(43,100)</u>	<u>(50,214)</u>	<u>(53,000)</u>	<u>(38,978)</u>	<u>(3,041)</u>		<u>(61,000)</u>		
201	<u>CCTV</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	21,505	20,731	22,700	7,865	15,730	0	24,450	0	0
Overhead Expenditure	79,405	108,273	97,400	44,549	90,611	0	101,436	0	0
Movement to/(from) Gen Reserve	<u>(57,900)</u>	<u>(87,542)</u>	<u>(74,700)</u>	<u>(36,684)</u>	<u>(74,881)</u>		<u>(76,986)</u>		
<u>202 Dewey House</u>									
Total Income	7,200	7,200	7,200	3,600	7,200	0	7,200	0	0
Overhead Expenditure	14,575	29,235	15,805	12,808	17,914	68,884	18,450	0	0
Movement to/(from) Gen Reserve	<u>(7,375)</u>	<u>(22,035)</u>	<u>(8,605)</u>	<u>(9,208)</u>	<u>(10,714)</u>		<u>(11,250)</u>		
<u>208 Town Park Splashpad</u>									
Overhead Expenditure	0	0	0	6,756	12,200	0	19,500	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>(6,756)</u>	<u>(12,200)</u>		<u>(19,500)</u>		
<u>209 Outside Services</u>									
Total Income	0	500	0	0	0	0	0	0	0
Overhead Expenditure	203,200	215,705	261,350	106,823	270,469	0	298,163	0	0
Movement to/(from) Gen Reserve	<u>(203,200)</u>	<u>(215,205)</u>	<u>(261,350)</u>	<u>(106,823)</u>	<u>(270,469)</u>		<u>(298,163)</u>		
<u>210 Town Park</u>									
Total Income	12,460	8,024	11,460	10,456	14,864	0	13,980	0	0
Overhead Expenditure	54,650	39,328	63,600	29,675	37,475	0	53,423	0	0
Movement to/(from) Gen Reserve	<u>(42,190)</u>	<u>(31,304)</u>	<u>(52,140)</u>	<u>(19,219)</u>	<u>(22,611)</u>		<u>(39,443)</u>		
<u>211 Open Spaces</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	250	1,750	200	884	1,577	0	2,273	0	0
Movement to/(from) Gen Reserve	(250)	(1,750)	(200)	(884)	(1,577)		(2,273)		
212 Cemetery and Churchyard									
Total Income	1,000	1,332	500	451	1,000	0	1,000	0	0
Overhead Expenditure	1,150	931	1,350	893	1,370	0	1,390	0	0
Movement to/(from) Gen Reserve	(150)	401	(850)	(442)	(370)		(390)		
214 Public Conveniences (TP & CCP)									
Total Income	0	0	0	3,730	3,730	0	0	0	0
Overhead Expenditure	14,500	7,589	10,700	2,606	19,646	0	20,790	0	0
Movement to/(from) Gen Reserve	(14,500)	(7,589)	(10,700)	1,124	(15,916)		(20,790)		
215 Street Furniture									
Overhead Expenditure	4,860	4,951	3,900	2,267	2,400	0	3,900	0	0
Movement to/(from) Gen Reserve	(4,860)	(4,951)	(3,900)	(2,267)	(2,400)		(3,900)		
216 Pavilion Cafe									
Total Income	50,000	78,610	50,000	92,755	100,000	0	80,000	0	0
Direct Expenditure	25,000	23,435	25,000	31,088	35,000	0	28,000	0	0
Overhead Expenditure	52,560	38,045	51,790	26,466	50,332	0	54,007	0	0
Movement to/(from) Gen Reserve	(27,560)	17,130	(26,790)	35,201	14,668		(2,007)		
217 Play Areas									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	19,550	13,695	13,500	13,589	17,500	0	7,000	0	0
Movement to/(from) Gen Reserve	<u>(19,550)</u>	<u>(13,695)</u>	<u>(13,500)</u>	<u>(13,589)</u>	<u>(17,500)</u>		<u>(7,000)</u>		
218 Skate Park									
Total Income	0	-497	0	0	0	0	0	0	0
Overhead Expenditure	1,000	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>(497)</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
219 Sweeper									
Overhead Expenditure	59,675	56,320	61,875	22,811	89,021	0	93,750	0	0
Movement to/(from) Gen Reserve	<u>(59,675)</u>	<u>(56,320)</u>	<u>(61,875)</u>	<u>(22,811)</u>	<u>(89,021)</u>		<u>(93,750)</u>		
220 Depot									
Overhead Expenditure	5,500	22,269	25,450	18,360	25,425	0	23,300	0	0
Movement to/(from) Gen Reserve	<u>(5,500)</u>	<u>(22,269)</u>	<u>(25,450)</u>	<u>(18,360)</u>	<u>(25,425)</u>		<u>(23,300)</u>		
299 Services to be devolved									
Overhead Expenditure	262,000	261,848	170,000	312	170,000	0	0	0	0
Movement to/(from) Gen Reserve	<u>(262,000)</u>	<u>(261,848)</u>	<u>(170,000)</u>	<u>(312)</u>	<u>(170,000)</u>		<u>0</u>		
301 Civic Centre									
Total Income	20,500	32,681	40,500	22,116	41,212	0	41,500	0	0
Overhead Expenditure	76,840	97,148	92,990	36,920	83,226	0	89,206	0	0
Movement to/(from) Gen Reserve	<u>(56,340)</u>	<u>(64,467)</u>	<u>(52,490)</u>	<u>(14,805)</u>	<u>(42,014)</u>		<u>(47,706)</u>		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
305	<u>Civic Centre Bar</u>									
	Total Income	7,500	1,270	7,500	4,270	7,500	0	7,500	0	0
	Direct Expenditure	3,200	2,755	3,200	2,553	3,000	0	3,000	0	0
	Overhead Expenditure	250	0	250	0	100	0	100	0	0
	Movement to/(from) Gen Reserve	<u>4,050</u>	<u>(1,486)</u>	<u>4,050</u>	<u>1,717</u>	<u>4,400</u>		<u>4,400</u>		
306	<u>Civic Centre Coffee Bar</u>									
	Total Income	0	1,156	0	758	1,000	0	1,000	0	0
	Direct Expenditure	0	447	0	188	400	0	400	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>709</u>	<u>0</u>	<u>570</u>	<u>600</u>		<u>600</u>		
499	<u>Capital Expenditure</u>									
	Total Income	0	87,426	0	66,897	66,897	0	0	0	0
	Overhead Expenditure	139,602	201,160	139,602	186,698	206,499	0	239,602	0	0
	Movement to/(from) Gen Reserve	<u>(139,602)</u>	<u>(113,734)</u>	<u>(139,602)</u>	<u>(119,801)</u>	<u>(139,602)</u>		<u>(239,602)</u>		
	Total Budget Income	1,402,764	1,526,235	1,464,252	1,601,693	1,662,653	0	1,537,086	0	0
	Expenditure	1,412,764	1,500,811	1,464,252	788,076	1,615,992	68,884	1,537,086	0	0
	Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>25,424</u>	<u>0</u>	<u>813,617</u>	<u>46,661</u>		<u>0</u>		

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
1176	Precept	1,275,599	1,275,599	1,319,292	1,319,292	1,319,192	0	1,336,956	0	0
1190	Interest Receivable	2,000	937	1,000	7,091	20,000	0	20,000	0	0
1193	Miscellaneous Income	0	17	0	0	0	0	0	0	0
1300	Dog Bag Sales	1,500	794	600	550	1,000	0	1,000	0	0
	Total Income	1,279,099	1,277,347	1,320,892	1,326,933	1,340,192	0	1,357,956	0	0
4001	Salaries	207,050	162,254	228,500	47,406	236,567	0	260,226	0	0
4008	Training	2,500	2,532	3,500	63	1,000	0	3,000	0	0
4009	Travel	200	222	200	111	250	0	250	0	0
4010	Health & Safety	500	0	500	0	500	0	500	0	0
4013	Rent Payable (Internal)	37,200	37,200	37,200	15,500	37,200	0	37,200	0	0
4020	Consumables & Other Expenses	1,500	1,499	1,500	675	1,500	0	1,500	0	0
4022	Postage & Telephone	3,000	641	500	510	1,500	0	1,500	0	0
4023	Printing & Stationery	600	768	600	360	900	0	900	0	0
4024	Photocopier Charges	1,500	2,234	1,500	970	2,000	0	2,000	0	0
4025	IT (Website & Email)	18,000	22,780	12,000	5,608	12,000	0	12,000	0	0
4027	Subscriptions and Publications	3,500	2,866	3,500	3,842	4,000	0	4,250	0	0
4028	Insurance	9,500	13,542	10,000	11,655	11,655	0	13,000	0	0
4029	Licences	850	1,512	850	868	1,500	0	1,500	0	0
4030	Recruitment Advertising	1,500	1,880	1,500	0	1,500	0	1,500	0	0
4033	Advertising	0	0	0	405	0	0	0	0	0
4036	Repairs and Renewals	250	41	250	180	250	0	250	0	0
4040	Equipment/Furniture	250	155	2,500	333	1,000	0	1,000	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4056	Accountancy Fees	15,000	11,650	15,000	1,763	15,000	0	15,000	0	0
4057	Audit Fees	2,860	2,920	2,890	2,000	32,920	0	3,020	0	0
4058	Legal Fees	1,000	0	1,000	0	1,000	0	1,000	0	0
4059	Other Professional Fees	2,400	3,200	2,400	3,373	5,000	0	5,000	0	0
4060	Bank Charges	1,500	-168	1,000	630	1,000	0	1,000	0	0
4061	Streamline Charges	0	0	0	92	100	0	200	0	0
4101	Purchase Dog Bags	0	514	0	279	600	0	600	0	0
5977	depreciation Charged	0	5,083	0	0	0	0	0	0	0
Overhead Expenditure		310,660	273,326	326,890	96,624	368,942	0	366,396	0	0
Movement to/(from) Gen Reserve		968,439	1,004,021	994,002	1,230,309	971,250		991,560		
102	<u>Civic and Democratic</u>									
4001	Salaries	0	0	0	33,010	0	0	0	0	0
4025	IT (Website & Email)	0	3,847	4,200	1,234	2,500	0	2,500	0	0
4033	Advertising	1,500	788	1,500	420	1,500	0	1,500	0	0
4080	Mayoral Expenses	1,000	-1,811	1,000	0	1,000	0	1,000	0	0
4082	Town Crier	1,000	0	1,000	0	1,000	0	1,000	0	0
4086	Civic Regalia	200	0	200	1,516	1,516	0	500	0	0
4110	Elections	20,000	0	0	0	0	0	0	0	0
5319	Tfr from Elections Reserve	-18,963	0	0	0	0	0	0	0	0
6319	Tfr to Elections Reserve	5,000	11,038	5,000	0	5,000	0	5,000	0	0
Overhead Expenditure		9,737	13,862	12,900	36,180	12,516	0	11,500	0	0
Movement to/(from) Gen Reserve		(9,737)	(13,862)	(12,900)	(36,180)	(12,516)		(11,500)		

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
103	<u>Policy and Communications</u>									
4001	Salaries	0	0	0	4,022	0	0	0	0	0
4033	Advertising	1,000	944	0	0	0	0	0	0	0
4034	Newsletter	2,000	1,420	2,000	0	2,000	0	2,000	0	0
4084	Town Consultations/Promotions	4,000	2,000	4,000	0	0	0	4,000	0	0
	Overhead Expenditure	7,000	4,365	6,000	4,022	2,000	0	6,000	0	0
	Movement to/(from) Gen Reserve	(7,000)	(4,365)	(6,000)	(4,022)	(2,000)		(6,000)		
104	<u>Council Events</u>									
1701	Christmas Events Income	3,500	2,156	3,500	1,035	2,500	0	2,500	0	0
	Total Income	3,500	2,156	3,500	1,035	2,500	0	2,500	0	0
4001	Salaries	0	0	0	4,387	0	0	0	0	0
4008	Training	0	-60	0	0	0	0	0	0	0
4032	Adverts - Events	1,000	0	1,000	160	1,000	0	1,000	0	0
4081	Civic Events	2,000	1,539	1,000	291	2,000	0	2,000	0	0
4087	Civic Service	500	0	500	0	500	0	500	0	0
4706	Christmas Lights	20,000	23,476	25,000	362	30,000	0	30,000	0	0
4720	Remembrance Service	1,000	905	0	0	1,000	0	1,000	0	0
	Overhead Expenditure	24,500	25,860	27,500	5,200	34,500	0	34,500	0	0
	Movement to/(from) Gen Reserve	(21,000)	(23,704)	(24,000)	(4,165)	(32,000)		(32,000)		
107	<u>Grants and Projects</u>									
1180	Grants Recieved	0	8,300	0	60,828	60,828	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	8,300	0	60,828	60,828	0	0	0	0
4001 Salaries	0	0	0	6,528	0	0	0	0	0
4700 Grants - Large	15,000	32,922	15,000	27,369	22,869	0	20,000	0	0
4703 WCR Community Radio SLA	10,000	10,000	10,000	7,500	10,000	0	10,000	0	0
4704 Warminster Community Hub SLA	6,000	6,000	6,000	0	6,000	0	6,000	0	0
4707 Catenary Cable Maintenance DON	0	82	0	876	0	0	0	0	0
4710 Enterprise Warminster	2,100	1,319	2,000	370	4,000	0	4,000	0	0
4712 Grant - Warminster Carnival	3,500	0	3,500	0	4,500	0	4,500	0	0
4714 Neighbourhood Planning	14,691	14,691	10,000	6,366	10,000	0	10,000	0	0
4715 INSPIRE	3,500	3,500	3,500	0	3,500	0	3,500	0	0
4718 Warminster R O W Volunteers	3,000	0	3,000	0	3,000	0	3,000	0	0
5351 Tfr From CIL 17/18	-4,912	-4,912	0	0	0	0	0	0	0
5352 Tfr from CIL 18/19	-9,779	-5,088	0	0	0	0	0	0	0
6350 Tfr to EMR s106 Rugby Club	0	0	0	50,796	0	0	0	0	0
Overhead Expenditure	43,100	58,514	53,000	99,806	63,869	0	61,000	0	0
Movement to/(from) Gen Reserve	(43,100)	(50,214)	(53,000)	(38,978)	(3,041)		(61,000)		
201 CCTV									
1201 CCTV-Dewey Trust Grant	5,000	5,000	5,000	0	0	0	0	0	0
1204 CCTV-Army Grant	500	0	0	0	0	0	0	0	0
1205 CCTV-West Wilts Tr Estate Fees	5,800	5,730	7,000	2,865	5,730	0	8,150	0	0
1206 CCTV-Westbury TC Fees	10,205	10,001	10,700	5,000	10,000	0	16,300	0	0
Total Income	21,505	20,731	22,700	7,865	15,730	0	24,450	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	Salaries	58,900	60,399	68,700	27,923	75,623	0	83,186	0	0
4008	Training	1,000	1,231	1,500	0	1,500	0	1,500	0	0
4014	Electricity and Gas	400	-4	400	0	1,250	0	5,000	0	0
4020	Consumables & Other Expenses	100	142	300	171	500	0	500	0	0
4021	BT Redcare	13,600	13,591	13,600	13,591	13,591	0	0	0	0
4022	Postage & Telephone	100	546	1,000	162	500	0	1,000	0	0
4023	Printing & Stationery	200	47	200	0	200	0	200	0	0
4024	Photocopier Charges	0	1	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	83	200	0	500	0	2,500	0	0
4028	Insurance	1,150	845	1,300	0	876	0	950	0	0
4029	Licences	1,100	380	600	0	1,000	0	1,000	0	0
4036	Repairs and Renewals	11,500	10,824	5,000	624	1,000	0	1,000	0	0
4037	Maintenance Contracts	4,000	5,360	4,500	79	4,500	0	4,500	0	0
4040	Equipment/Furniture	100	123	100	0	100	0	100	0	0
4059	Other Professional Fees	0	3,300	0	2,000	2,000	0	0	0	0
5325	Tfr from CCTV	-12,745	-3,300	0	0	-12,529	0	0	0	0
5977	depreciation Charged	0	4,705	0	0	0	0	0	0	0
6325	Tfr to CCTV	0	10,000	0	0	0	0	0	0	0
Overhead Expenditure		79,405	108,273	97,400	44,549	90,611	0	101,436	0	0
Movement to/(from) Gen Reserve		(57,900)	(87,542)	(74,700)	(36,684)	(74,881)		(76,986)		
202	<u>Dewey House</u>									
1005	Rent Received	7,200	7,200	7,200	3,600	7,200	0	7,200	0	0
Total Income		7,200	7,200	7,200	3,600	7,200	0	7,200	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011 Rates	5,425	5,598	5,605	3,220	5,364	0	5,900	0	0
4012 Water Rates	200	479	200	126	250	0	250	0	0
4014 Electricity and Gas	4,500	5,644	5,000	1,704	5,000	0	5,000	0	0
4020 Consumables & Other Expenses	200	191	200	0	200	0	200	0	0
4025 IT (Website & Email)	0	948	0	898	2,000	0	2,000	0	0
4028 Insurance	1,500	1,071	1,700	1,146	2,000	0	2,000	0	0
4036 Repairs and Renewals	1,500	1,842	1,500	183	1,500	0	1,500	0	0
4037 Maintenance Contracts	1,250	646	1,600	5,531	1,600	0	1,600	0	0
4040 Equipment/Furniture	0	0	0	0	0	68,884	0	0	0
5977 depreciation Charged	0	12,816	0	0	0	0	0	0	0
Overhead Expenditure	14,575	29,235	15,805	12,808	17,914	68,884	18,450	0	0
Movement to/(from) Gen Reserve	(7,375)	(22,035)	(8,605)	(9,208)	(10,714)		(11,250)		
<u>208 Town Park Splashpad</u>									
4012 Water Rates	0	0	0	5,093	10,000	0	10,000	0	0
4020 Consumables & Other Expenses	0	0	0	1,261	1,500	0	1,500	0	0
4022 Postage & Telephone	0	0	0	10	0	0	0	0	0
4037 Maintenance Contracts	0	0	0	188	200	0	7,500	0	0
4040 Equipment/Furniture	0	0	0	203	500	0	500	0	0
Overhead Expenditure	0	0	0	6,756	12,200	0	19,500	0	0
Movement to/(from) Gen Reserve	0	0	0	(6,756)	(12,200)		(19,500)		
<u>209 Outside Services</u>									

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1193	Miscellaneous Income	0	500	0	0	0	0	0	0	0
	Total Income	0	500	0	0	0	0	0	0	0
4001	Salaries	188,050	176,649	197,500	83,805	206,919	0	227,613	0	0
4007	Uniform	900	1,504	1,500	814	1,500	0	1,500	0	0
4008	Training	1,500	1,905	3,500	245	2,000	0	3,500	0	0
4020	Consumables & Other Expenses	0	1,668	1,800	6,526	7,000	0	2,500	0	0
4022	Postage & Telephone	0	1,490	2,400	711	1,500	0	1,500	0	0
4024	Photocopier Charges	0	0	300	0	0	0	0	0	0
4025	IT (Website & Email)	0	1,340	800	1,168	3,000	0	3,000	0	0
4028	Insurance	0	501	550	371	550	0	550	0	0
4035	Refuse Collection\Bin Emptying	0	0	7,000	0	7,000	0	7,000	0	0
4036	Repairs and Renewals	0	2,915	5,000	336	5,000	0	5,000	0	0
4037	Maintenance Contracts	0	252	0	0	0	0	0	0	0
4040	Equipment/Furniture	250	1,677	10,000	1,360	5,000	0	5,000	0	0
4041	Equipment Hire	0	0	0	0	1,000	0	5,000	0	0
4042	Vehicle Costs	12,500	16,998	27,000	11,107	27,000	0	30,000	0	0
4044	Tree Works	0	736	4,000	380	3,000	0	6,000	0	0
5977	depreciation Charged	0	8,069	0	0	0	0	0	0	0
	Overhead Expenditure	203,200	215,705	261,350	106,823	270,469	0	298,163	0	0
	Movement to/(from) Gen Reserve	<u>(203,200)</u>	<u>(215,205)</u>	<u>(261,350)</u>	<u>(106,823)</u>	<u>(270,469)</u>		<u>(298,163)</u>		
210	<u>Town Park</u>									
1006	Rent - 23 Weymouth St	3,960	3,960	3,960	1,980	3,960	0	3,980	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1020	Town Park Events Income	4,000	189	3,000	3,024	5,452	0	3,000	0	0
1550	Boats Income	4,500	0	4,500	5,452	5,452	0	7,000	0	0
1901	Insurance Claims	0	3,875	0	0	0	0	0	0	0
Total Income		12,460	8,024	11,460	10,456	14,864	0	13,980	0	0
4001	Salaries	15,000	0	13,200	9,211	10,000	0	13,523	0	0
4012	Water Rates	14,000	9,319	14,000	3,669	7,000	0	7,000	0	0
4014	Electricity and Gas	2,500	2,706	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	300	2,467	5,000	3,329	5,000	0	5,000	0	0
4023	Printing & Stationery	100	0	0	0	0	0	0	0	0
4028	Insurance	1,250	893	1,400	943	1,400	0	1,400	0	0
4035	Refuse Collection\Bin Emptying	0	5,281	0	2,579	0	0	0	0	0
4036	Repairs and Renewals	10,000	11,268	10,000	11,338	12,000	0	10,000	0	0
4037	Maintenance Contracts	0	480	2,000	243	1,500	0	1,500	0	0
4038	Grounds Maintenance	0	0	0	450	0	0	0	0	0
4040	Equipment/Furniture	5,000	4,776	5,000	339	2,000	0	4,000	0	0
4041	Equipment Hire	0	0	0	0	1,000	0	1,000	0	0
4044	Tree Works	0	3,777	0	0	0	0	0	0	0
4085	Town Park Events	6,500	366	13,000	4,104	4,104	0	10,000	0	0
5329	Tfr from Open Spaces	0	0	0	-6,529	-6,529	0	0	0	0
5977	depreciation Charged	0	35,653	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-37,657	0	0	0	0	0	0	0
Overhead Expenditure		54,650	39,328	63,600	29,675	37,475	0	53,423	0	0
Movement to/(from) Gen Reserve		(42,190)	(31,304)	(52,140)	(19,219)	(22,611)		(39,443)		

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
211	<u>Open Spaces</u>									
4018	Rent	0	0	0	573	573	0	573	0	0
4038	Grounds Maintenance	0	813	0	402	1,000	0	1,000	0	0
4040	Equipment/Furniture	250	47	0	1,145	1,145	0	500	0	0
4045	Flood Wardens	0	378	200	104	200	0	200	0	0
5329	Tfr from Open Spaces	0	0	0	-1,341	-1,341	0	0	0	0
5977	depreciation Charged	0	512	0	0	0	0	0	0	0
	Overhead Expenditure	250	1,750	200	884	1,577	0	2,273	0	0
	Movement to/(from) Gen Reserve	(250)	(1,750)	(200)	(884)	(1,577)		(2,273)		
212	<u>Cemetery and Churchyard</u>									
1212	Burial Fees	1,000	1,332	500	451	1,000	0	1,000	0	0
	Total Income	1,000	1,332	500	451	1,000	0	1,000	0	0
4011	Rates	200	226	250	151	270	0	290	0	0
4028	Insurance	950	706	1,100	741	1,100	0	1,100	0	0
	Overhead Expenditure	1,150	931	1,350	893	1,370	0	1,390	0	0
	Movement to/(from) Gen Reserve	(150)	401	(850)	(442)	(370)		(390)		
214	<u>Public Conveniences (TP & CCP)</u>									
1901	Insurance Claims	0	0	0	3,730	3,730	0	0	0	0
	Total Income	0	0	0	3,730	3,730	0	0	0	0
4001	Salaries	8,350	0	0	0	11,446	0	12,590	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011	Rates	0	-3,593	0	0	0	0	0	0	0
4012	Water Rates	2,500	2,186	2,500	607	2,500	0	2,500	0	0
4014	Electricity and Gas	1,500	4,442	3,000	0	0	0	0	0	0
4016	Cleaning	0	836	0	444	1,000	0	1,000	0	0
4020	Consumables & Other Expenses	100	1,404	2,000	218	1,500	0	1,500	0	0
4024	Photocopier Charges	0	0	0	372	0	0	0	0	0
4028	Insurance	200	126	200	135	200	0	200	0	0
4036	Repairs and Renewals	1,750	2,164	3,000	831	3,000	0	3,000	0	0
4040	Equipment/Furniture	100	25	0	0	0	0	0	0	0
Overhead Expenditure		14,500	7,589	10,700	2,606	19,646	0	20,790	0	0
Movement to/(from) Gen Reserve		(14,500)	(7,589)	(10,700)	1,124	(15,916)		(20,790)		
215	<u>Street Furniture</u>									
4028	Insurance	360	264	400	270	400	0	400	0	0
4040	Equipment/Furniture	1,500	-600	0	0	0	0	0	0	0
4803	Baskets & Tubs	3,000	3,566	3,500	1,997	2,000	0	3,500	0	0
5977	depreciation Charged	0	1,797	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-76	0	0	0	0	0	0	0
Overhead Expenditure		4,860	4,951	3,900	2,267	2,400	0	3,900	0	0
Movement to/(from) Gen Reserve		(4,860)	(4,951)	(3,900)	(2,267)	(2,400)		(3,900)		
216	<u>Pavilion Cafe</u>									
1180	Grants Recieved	0	9,659	0	0	0	0	0	0	0
1600	Pavillion Cafe Sales	50,000	68,951	50,000	92,755	100,000	0	80,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		50,000	78,610	50,000	92,755	100,000	0	80,000	0	0
3540	Pavilion Purchases	25,000	23,435	25,000	31,088	35,000	0	28,000	0	0
Direct Expenditure		25,000	23,435	25,000	31,088	35,000	0	28,000	0	0
4001	Salaries	45,900	27,198	37,300	18,650	36,771	0	40,217	0	0
4007	Uniform	150	61	150	0	150	0	150	0	0
4008	Training	250	0	250	0	250	0	250	0	0
4010	Health & Safety	100	0	100	0	100	0	100	0	0
4011	Rates	0	3,194	3,050	1,598	2,662	0	2,950	0	0
4014	Electricity and Gas	0	0	2,500	0	2,500	0	2,500	0	0
4016	Cleaning	20	24	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	2,000	3,540	3,000	2,521	3,000	0	3,000	0	0
4022	Postage & Telephone	500	297	400	126	300	0	300	0	0
4023	Printing & Stationery	200	0	200	28	100	0	100	0	0
4025	IT (Website & Email)	0	141	200	32	100	0	100	0	0
4036	Repairs and Renewals	2,000	508	2,000	2,059	2,059	0	2,000	0	0
4037	Maintenance Contracts	0	180	500	188	200	0	200	0	0
4040	Equipment/Furniture	500	1,616	500	128	500	0	500	0	0
4055	Stocktaking Fees	240	180	240	0	240	0	240	0	0
4061	Streamline Charges	700	1,106	1,400	1,136	1,400	0	1,400	0	0
Overhead Expenditure		52,560	38,045	51,790	26,466	50,332	0	54,007	0	0
Movement to/(from) Gen Reserve		(27,560)	17,130	(26,790)	35,201	14,668		(2,007)		
217	Play Areas									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010	Health & Safety	1,000	475	1,000	0	500	0	500	0	0
4016	Cleaning	1,000	0	1,000	0	0	0	0	0	0
4020	Consumables & Other Expenses	500	0	500	298	500	0	500	0	0
4028	Insurance	4,050	0	0	0	0	0	0	0	0
4036	Repairs and Renewals	10,000	5,275	10,000	1,805	5,000	0	5,000	0	0
4037	Maintenance Contracts	0	630	0	0	0	0	0	0	0
4040	Equipment/Furniture	1,000	180	1,000	11,486	11,500	0	1,000	0	0
4044	Tree Works	2,000	0	0	0	0	0	0	0	0
5977	depreciation Charged	0	7,135	0	0	0	0	0	0	0
	Overhead Expenditure	19,550	13,695	13,500	13,589	17,500	0	7,000	0	0
	Movement to/(from) Gen Reserve	(19,550)	(13,695)	(13,500)	(13,589)	(17,500)		(7,000)		
218	<u>Skate Park</u>									
1193	Miscellaneous Income	0	-497	0	0	0	0	0	0	0
	Total Income	0	-497	0	0	0	0	0	0	0
4036	Repairs and Renewals	1,000	0	0	0	0	0	0	0	0
	Overhead Expenditure	1,000	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,000)	(497)	0	0	0		0		
219	<u>Sweeper</u>									
4001	Salaries	0	0	0	0	32,296	0	35,525	0	0
4007	Uniform	0	0	0	30	50	0	50	0	0
4036	Repairs and Renewals	0	2,107	2,000	917	2,000	0	2,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4040	Equipment/Furniture	0	27	0	0	0	0	0	0	0
4042	Vehicle Costs	0	659	0	278	0	0	0	0	0
4090	Sweeper Leasing	24,675	24,675	24,675	12,338	24,675	0	24,675	0	0
4091	Sweeper Consumables	2,000	656	1,200	1,243	2,500	0	2,500	0	0
4092	Sweeper Fuel	2,000	5,296	9,000	3,400	7,500	0	9,000	0	0
4093	Sweeper Waste Disposal	30,000	22,900	25,000	4,605	20,000	0	20,000	0	0
4094	Sweeper Maintenance	1,000	0	0	0	0	0	0	0	0
Overhead Expenditure		59,675	56,320	61,875	22,811	89,021	0	93,750	0	0
Movement to/(from) Gen Reserve		(59,675)	(56,320)	(61,875)	(22,811)	(89,021)		(93,750)		
220	Depot									
4011	Rates	0	8,136	7,500	2,143	3,575	0	3,950	0	0
4014	Electricity and Gas	0	360	750	128	750	0	750	0	0
4018	Rent	0	12,480	16,000	11,665	16,000	0	16,000	0	0
4020	Consumables & Other Expenses	1,000	5	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	240	0	287	500	0	500	0	0
4036	Repairs and Renewals	1,000	0	1,000	3,253	3,500	0	1,000	0	0
4037	Maintenance Contracts	0	150	200	788	1,000	0	1,000	0	0
4040	Equipment/Furniture	1,500	0	0	95	100	0	100	0	0
4921	CAP - Vehicles & Equipment	2,000	0	0	0	0	0	0	0	0
5977	depreciation Charged	0	898	0	0	0	0	0	0	0
Overhead Expenditure		5,500	22,269	25,450	18,360	25,425	0	23,300	0	0
Movement to/(from) Gen Reserve		(5,500)	(22,269)	(25,450)	(18,360)	(25,425)		(23,300)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
299 Services to be devolved									
4000 UNALLOCATED GLOBAL BUDGET	262,000	0	345,000	312	345,000	0	0	0	0
4040 Equipment/Furniture	0	1,465	0	0	0	0	0	0	0
4850 Sustainable Warminster	0	-152	0	0	0	0	0	0	0
5316 Tfr frm Services to be Devolve	0	-1,465	-175,000	0	-175,000	0	0	0	0
6316 Tfr to Devolved Services EMR	0	262,000	0	0	0	0	0	0	0
Overhead Expenditure	262,000	261,848	170,000	312	170,000	0	0	0	0
Movement to/(from) Gen Reserve	(262,000)	(261,848)	(170,000)	(312)	(170,000)		0		
301 Civic Centre									
1001 Letting Income	20,000	31,549	40,000	21,246	40,000	0	40,000	0	0
1002 Events Income	500	798	500	164	500	0	1,000	0	0
1003 Equipment Hire	0	100	0	90	90	0	0	0	0
1004 Security Staff Recharged	0	222	0	-11	0	0	0	0	0
1193 Miscellaneous Income	0	13	0	122	122	0	0	0	0
1305 Film Shows Income	0	0	0	505	500	0	500	0	0
Total Income	20,500	32,681	40,500	22,116	41,212	0	41,500	0	0
4001 Salaries	64,600	61,061	67,500	25,037	61,000	0	65,166	0	0
4007 Uniform	200	332	200	83	200	0	200	0	0
4008 Training	500	679	500	0	200	0	500	0	0
4011 Rates	7,100	6,986	7,300	4,190	6,986	0	7,700	0	0
4012 Water Rates	1,500	2,029	1,000	641	1,250	0	1,250	0	0
4013 Rent Payable (Internal)	-37,200	-37,200	-37,200	-15,500	-37,200	0	-37,200	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

	<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4014 Electricity and Gas	15,000	21,715	25,000	6,455	25,000	0	25,000	0	0
4016 Cleaning	500	313	0	0	0	0	0	0	0
4020 Consumables & Other Expenses	1,250	2,154	1,750	2,139	4,000	0	4,000	0	0
4022 Postage & Telephone	500	60	200	0	0	0	0	0	0
4024 Photocopier Charges	0	56	0	0	0	0	0	0	0
4025 IT (Website & Email)	0	1,972	2,000	858	2,000	0	2,000	0	0
4028 Insurance	2,600	1,886	3,000	2,022	3,000	0	3,000	0	0
4029 Licences	2,500	180	2,500	1,658	1,700	0	2,000	0	0
4031 Publicity & Marketing	500	0	1,000	400	500	0	1,000	0	0
4035 Refuse Collection\Bin Emptying	0	1,190	1,000	402	1,000	0	1,000	0	0
4036 Repairs and Renewals	7,500	8,666	7,500	1,230	3,000	0	3,000	0	0
4037 Maintenance Contracts	7,500	7,825	7,500	6,006	8,000	0	8,000	0	0
4040 Equipment/Furniture	1,000	1,827	1,000	500	1,000	0	1,000	0	0
4055 Stocktaking Fees	240	120	240	0	240	0	240	0	0
4061 Streamline Charges	300	362	250	281	600	0	600	0	0
4801 Events Funding	750	0	750	520	750	0	750	0	0
5977 depreciation Charged	0	18,978	0	0	0	0	0	0	0
5996 Deferred Grants Released	0	-4,045	0	0	0	0	0	0	0
Overhead Expenditure	76,840	97,148	92,990	36,920	83,226	0	89,206	0	0
Movement to/(from) Gen Reserve	(56,340)	(64,467)	(52,490)	(14,805)	(42,014)		(47,706)		
305 Civic Centre Bar									
1580 Bar Sales	7,500	1,270	7,500	4,270	7,500	0	7,500	0	0
Total Income	7,500	1,270	7,500	4,270	7,500	0	7,500	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3530	Bar Purchases	3,000	2,755	3,000	2,553	3,000	0	3,000	0	0
3531	Bar Gas & Consumables	200	0	200	0	0	0	0	0	0
	Direct Expenditure	3,200	2,755	3,200	2,553	3,000	0	3,000	0	0
4040	Equipment/Furniture	250	0	250	0	100	0	100	0	0
	Overhead Expenditure	250	0	250	0	100	0	100	0	0
	Movement to/(from) Gen Reserve	4,050	(1,486)	4,050	1,717	4,400		4,400		
306	<u>Civic Centre Coffee Bar</u>									
1581	Coffee Bar Sales	0	1,156	0	758	1,000	0	1,000	0	0
	Total Income	0	1,156	0	758	1,000	0	1,000	0	0
3535	Coffee Bar Purchases	0	447	0	188	400	0	400	0	0
	Direct Expenditure	0	447	0	188	400	0	400	0	0
	Movement to/(from) Gen Reserve	0	709	0	570	600		600		
499	<u>Capital Expenditure</u>									
1184	Capital Grants	0	0	0	0	0	0	0	0	0
1710	CIL Receipts	0	87,426	0	66,897	66,897	0	0	0	0
	Total Income	0	87,426	0	66,897	66,897	0	0	0	0
801	Land & Buildings Depreciation	0	30,561	0	0	0	0	0	0	0
811	Leasehold Land & Buildings	0	484	0	0	0	0	0	0	0
821	Vehicles & Equip. Depreciation	0	34,833	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
841	Infrastructure Assets Depr'n	0	29,768	0	0	0	0	0	0	0
898	Deferred Grants Released	0	41,778	0	0	0	0	0	0	0
899	Depreciation Reversal	0	-95,646	0	0	0	0	0	0	0
4901	Loan Repayment Capital	24,633	24,633	25,863	12,774	25,863	0	28,509	0	0
4902	Loan Repayment Interest	14,969	14,968	13,739	7,027	13,739	0	11,093	0	0
4909	CAP - CCTV Equipment	0	0	0	68,886	110,000	0	0	0	0
4915	CAP - Town Park	0	36,282	0	0	0	0	0	0	0
4917	CAP - IT Equipment	0	0	0	3,161	3,161	0	0	0	0
4918	CAP-CCTV Radios	0	0	0	0	0	0	0	0	0
4919	CAP - Street Furniture	0	1,556	0	0	0	0	0	0	0
4920	CAP - Capital Projects	0	8,718	0	0	0	0	0	0	0
4921	CAP - Vehicles & Equipment	0	5,446	0	0	0	0	0	0	0
4933	CAP - Town Park Splash Pad	0	0	0	11,835	11,835	0	0	0	0
4934	CAP - Benches	0	0	0	1,659	1,659	0	0	0	0
4999	Assets Capitalised	0	376,328	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-110,668	0	-16,656	-52,862	0	0	0	0
5329	Tfr from Open Spaces	0	-4,800	0	0	0	0	0	0	0
5338	Tfr from EMR Play Area	0	-1,013	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	0	-50,000	0	-59,667	-59,667	0	0	0	0
5353	Tfr from CIL 19/20	0	0	0	-9,219	-12,372	0	0	0	0
5354	Tfr from CIL 20-21	0	0	0	0	-1,754	0	0	0	0
5900	Depreciation Contra to Service	0	-95,646	0	0	0	0	0	0	0
5998	Assets Funded from Grants	0	-262,609	0	0	0	0	0	0	0
6306	Tfr to EMR CIL	0	87,426	0	66,897	66,897	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2023-24

		<u>Last Year 2021-22</u>		<u>Current Year 2022-23</u>				<u>Next Year 2023-24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6307	Tfr to EMR Play Area	0	760	0	0	0	0	0	0	0
6315	Tfr to Capital Projects	100,000	100,000	100,000	100,000	100,000	0	200,000	0	0
6326	Tfr to Climate Change	0	8,000	0	0	0	0	0	0	0
6333	Tfr to EMR Cyclepath	0	20,000	0	0	0	0	0	0	0
Overhead Expenditure		139,602	201,160	139,602	186,698	206,499	0	239,602	0	0
Movement to/(from) Gen Reserve		(139,602)	(113,734)	(139,602)	(119,801)	(139,602)		(239,602)		
Total Budget Income		1,402,764	1,526,235	1,464,252	1,601,693	1,662,653	0	1,537,086	0	0
Expenditure		1,412,764	1,500,811	1,464,252	788,076	1,615,992	68,884	1,537,086	0	0
Movement to/(from) Gen Reserve		(10,000)	25,424	0	813,617	46,661		0		

Budget Summary**Year Ended 31st March 2024**

	<u>2022-23</u>		<u>2023-24</u>	<i>Budget</i>	
	<i>Projectec</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Incr/Decr</i>	
		<i>(revised)</i>			
EXPENDITURE					
Council Administration	368942	326890	366396	39506	12.09%
Civic & Democratic	12516	12900	11500	-1400	-10.85%
Policy & Communications	2000	6000	6000	0	0.00%
Council Events	34500	27500	34500	7000	25.45%
Grants & Projects	63869	53000	61000	8000	15.09%
Town Park Splashpad	12200	0	19500	19500	
Outside Services	270469	261350	298163	36813	14.09%
Town Park	37475	63600	53423	-10177	-16.00%
Open Spaces	1577	200	2273	2073	1036.50%
Cemetery & Churchyard	1370	1350	1390	40	2.96%
Public Conv - Town Park & Central C	19646	10700	20790	10090	94.30%
Street Furniture	2400	3900	3900	0	0.00%
Pavilion Café	85332	76790	82007	5217	6.79%
Play Areas	17500	13500	7000	-6500	-48.15%
Skate Park	0	0	0	0	
Street Sweeping	89021	61875	93750	31875	51.52%
Depot	25425	25450	23300	-2150	-8.45%
Services to be Devolved	170000	170000	0	-170000	
Finance	<u>1214242</u>	<u>1115005</u>	<u>1084892</u>	<u>-30113</u>	-2.70%
Civic Centre - Administration	83226	92990	89206	-3784	-4.07%
Civic Centre - Bar	3100	3450	3100	-350	-10.14%
Civic Centre - Coffee Bar	400	0	400		
Civic Centre	<u>86726</u>	<u>96440</u>	<u>92706</u>	<u>-4134</u>	-4.29%
CCTV	90611	97400	101436	4036	4.14%
Dewey House	17914	15805	18450	2645	16.74%
	<u>108525</u>	<u>113205</u>	<u>119886</u>	<u>6681</u>	
TOTAL EXPENDITURE	<u>1409493</u>	<u>1324650</u>	<u>1297484</u>	<u>-27566</u>	-2.08%
INCOME					
Council Administration	21000	1600	21000	19400	1212.50%
Council Events	2500	3500	2500	-1000	-28.57%
Grants & Projects	60828	0	0	0	
Town Park	14864	11460	13980	2520	21.99%
Cemetery & Churchyard	1000	500	1000	500	100.00%
Public Conv - Town Park & Central C	3730	0	0	0	
Pavilion Café	100000	50000	80000	30000	60.00%
Finance	<u>203922</u>	<u>67060</u>	<u>118480</u>	<u>51420</u>	76.68%
Civic Centre - Administration	41212	40500	41500	1000	2.47%
Civic Centre - Bar	7500	7500	7500	0	0.00%
Civic Centre - Coffee Bar	1000	0	1000		
Civic Centre	<u>49712</u>	<u>48000</u>	<u>50000</u>	<u>2000</u>	4.17%
CCTV	15730	22700	24450	1750	7.71%
Dewey House	7200	7200	7200	0	0.00%
	<u>22930</u>	<u>29900</u>	<u>31650</u>	<u>1750</u>	
TOTAL INCOME	<u>276564</u>	<u>144960</u>	<u>200130</u>	<u>55170</u>	38.06%
NET REVENUE EXPENDITURE	<u>1132929</u>	<u>1179690</u>	<u>1097354</u>	<u>-82736</u>	
PROJECTS					
General Capital	100000	100000	200000	100000	
Loan Charges	39602	39602	39602	0	
CAPITAL & PROJECT EXPENDITURE	<u>139602</u>	<u>139602</u>	<u>239602</u>	<u>100000</u>	71.63%
TOTAL NET EXPENDITURE	<u>1272531</u>	<u>1319292</u>	<u>1336956</u>	<u>17264</u>	1.31%
Financed as follows					
General Reserve at 1st April	314740	245209	361501		
General Reserve at 31st March	361501	245209	361501	**	
Funded from/(added to) General Re:	<u>-46761</u>	<u>0</u>	<u>0</u>		

Budget Summary

Year Ended 31st March 2024

	<u>2022-23</u>		<u>2023-24</u>	<i>Budget</i>	
	<i>Projectec</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Incr/Decr</i>	
Precept Support Grant	0	0	0	0	
Precept Required	1319292	1319292	1336956	17664	1.34%
TOTAL TAXATION FUNDING REQ	1319292	1319292	1336956	17664	1.34%
	1272531	1319292	1336956		

ADJUSTED BASIS

Band D Equivalent	6157.26	6157.26 NYA	0	0.00%
Precept per Band D Equivalent (£/annum)	£ 214.27	£217.13	£2.86	1.33%
Precept per Band D Equivalent (p/week)	410.93	416.41	£0.05	1.33%

Note:** Recommended <u>minimum</u> reserve equal to			
3 months net revenue exper	283232	294923	274339

<u>Earmarked Reserves</u>	<u>31/03/2022</u>	<u>31/03/2023</u>	<u>31/03/2024</u>
		(Projected)	(Available)
Council - Revenue	141753	133883	133883
Council - Capital/Buildings	180945	228083	428083
Council - C I L\S106	135955	129059	129059
Devolved Services	514770	339770	339770
Elections	25000	30000	35000
CCTV	12529	0	0
	1010952	860795	1065795
General Reserve	314740	361501	361501
	1325692	1222296	1427296
Reserve Movement check		-150157	205000

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1176	Precept	101	Council Administration	Should be 1.34% Increase but adjust to 0% with taxbase change
1190	Interest Receivable	101	Council Administration	CCLA used more extensively but rate much lower. Anticipate Rate increase for 2022/23
4024	Photocopier Charges	101	Council Administration	New Copier CC- Dewey House free old
4025	IT (Website & Email)	101	Council Administration	Omega now on 4029.
4027	Subscriptions and Publications	101	Council Administration	Now includes Visit Wiltshire
4029	Licences	101	Council Administration	RBS Licence
4033	Advertising	101	Council Administration	S/Be Civic & Democratic
4056	Accountancy Fees	101	Council Administration	Increase to 2 visits/mth Allow occasional extras
4057	Audit Fees	101	Council Administration	External £2100, Internal 2@£460
4059	Other Professional Fees	101	Council Administration	H R Contract.
4060	Bank Charges	101	Council Administration	HSBC refunded some charges
4001	Salaries	102	Civic and Democratic	Projected and budgeted on Admin
4025	IT (Website & Email)	102	Civic and Democratic	25
4033	Advertising	102	Civic and Democratic	Advertising meetings
4080	Mayoral Expenses	102	Civic and Democratic	C/F underspend to 4079/102
4082	Town Crier	102	Civic and Democratic	Projection includes Uniform. 2013/14 = £300 Honorarium + £200 Costume
4110	Elections	102	Civic and Democratic	Emr to £25K in five years
6319	Tfr to Elections Reserve	102	Civic and Democratic	Emr to £20K in five years
4001	Salaries	103	Policy and Communications	Projected and budgeted on Admin
4033	Advertising	103	Policy and Communications	Now excludes Meeting ads (see Civic)
4001	Salaries	104	Council Events	Projected and budgeted on Admin
4087	Civic Service	104	Council Events	W Radio P A costs included in Grant
4706	Christmas Lights	104	Council Events	£15000 plus 200 Trees @£14. Now includes Catenary Cable Mtce
1180	Grants Recieved	107	Grants and Projects	Includes £51K for Rugby Club - see 6350
4001	Salaries	107	Grants and Projects	Projected and budgeted on Admin
4700	Grants - Large	107	Grants and Projects	£10K ex CIL £13.3K from Dewey
4703	WCR Community Radio SLA	107	Grants and Projects	Grant reduced and agreed through to 2022 @ £10K/annum

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4707	Catenary Cable Maintenance DON	107	Grants and Projects	Miscoded s/be Insurance on 101
4710	Enterprise Warminster	107	Grants and Projects	Commitment £600/month - £7200 but limited to Actual Cost
4714	Neighbourhood Planning	107	Grants and Projects	To EMR if not spent
5352	Tfr from CIL 18/19	107	Grants and Projects	N'hood plan plus £10K Grants
1205	CCTV-West Wilts Tr Estate Fees	201	CCTV	Revised basis from 1/4/23
1206	CCTV-Westbury TC Fees	201	CCTV	Revised basis from 1/4/23
4022	Postage & Telephone	201	CCTV	55.73/mth plus Mobile phones
4029	Licences	201	CCTV	Includes Cherry Picker Licence
4037	Maintenance Contracts	201	CCTV	Annual Maintenance
5325	Tfr from CCTV	201	CCTV	To extinguish EMR
6325	Tfr to CCTV	201	CCTV	To equalise CCTV net cost (£46,000 met from Precept)
4011	Rates	202	Dewey House	Allow 10%
4020	Consumables & Other Expenses	202	Dewey House	Not required
4028	Insurance	202	Dewey House	Allow 3%
4036	Repairs and Renewals	202	Dewey House	To EMR if not spent
4040	Equipment/Furniture	202	Dewey House	Miscoded
4008	Training	209	Outside Services	Allow for add'l staff member
4020	Consumables & Other Expenses	209	Outside Services	Includes £4,400 War Memorial cleaning
4024	Photocopier Charges	209	Outside Services	Not required
4035	Refuse Collection\Bin Emptying	209	Outside Services	Covers all areas
4042	Vehicle Costs	209	Outside Services	£319.28/mth + £26.77 Lease/Lease + Fuel £50/mth, £500 Insurance, RFL £240
1006	Rent - 23 Weymouth St	210	Town Park	23 Weymouth St £320/mth, (2018/19 £330)
4001	Salaries	210	Town Park	Boat workers - closed 2021/22
4012	Water Rates	210	Town Park	Water for Pool\Park\Toilets in Town Park excludes Splashpad
4014	Electricity and Gas	210	Town Park	S/be Cafe
4028	Insurance	210	Town Park	Allow 3%+ £400 for Boats
4035	Refuse Collection\Bin Emptying	210	Town Park	S/be under Outside Services

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4038	Grounds Maintenance	210	Town Park	Recode to 4041
4044	Tree Works	210	Town Park	Budget now on O S
4018	Rent	211	Open Spaces	Rent Yeates Meadow
4038	Grounds Maintenance	211	Open Spaces	In house from 1/4/21
4011	Rates	212	Cemetery and Churchyard	Allow 10%
4001	Salaries	214	Public Conveniences (TP & CCP)	Now included in Outside Services - Reallocate
4011	Rates	214	Public Conveniences (TP & CCP)	Refund for 2019/20. Now Nil
4014	Electricity and Gas	214	Public Conveniences (TP & CCP)	Probably Charged Elsewhere
4024	Photocopier Charges	214	Public Conveniences (TP & CCP)	Miscoded
3540	Pavilion Purchases	216	Pavilion Cafe	35% of Sales
4011	Rates	216	Pavilion Cafe	Allow 10%
4055	Stocktaking Fees	216	Pavilion Cafe	£60/qtr
4010	Health & Safety	217	Play Areas	Weekly checks plus Annual ROSPA inspection
4016	Cleaning	217	Play Areas	Not rrequired
4028	Insurance	217	Play Areas	Incl in Council Policy
4037	Maintenance Contracts	217	Play Areas	Cleaning of Safety Surfaces and Equipment
4038	Grounds Maintenance	217	Play Areas	Includes Grass Cutting e.g. Fore Street & for Play Area access
4040	Equipment/Furniture	217	Play Areas	£11K Zipwire repairs
4044	Tree Works	217	Play Areas	Now on Outside Services
4042	Vehicle Costs	219	Sweeper	Miscoded
4011	Rates	220	Depot	Allow 10%
4018	Rent	220	Depot	Rent £3750/qtr plus Service charge £215/qtr
4000	UNALLOCATED GLOBAL BUDGET	299	Services to be devolved	To EMR at 31/3/23. Not yet certain to take on

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1002	Events Income	301	Civic Centre	Film shows etc
4011	Rates	301	Civic Centre	Allow 10%
4022	Postage & Telephone	301	Civic Centre	Not required
4025	IT (Website & Email)	301	Civic Centre	RBS Bookings Package
4028	Insurance	301	Civic Centre	Allow 5%
4037	Maintenance Contracts	301	Civic Centre	Enhanced contract to cover ADT call outs.
4055	Stocktaking Fees	301	Civic Centre	Quarterly visits
3530	Bar Purchases	305	Civic Centre Bar	Budget 60% Margin gross
5315	Tfr from Capital Projects	499	Capital Expenditure	Projection incl £36,207
5998	Assets Funded from Grants	499	Capital Expenditure	Dewey Trust Funding of Splashpad
6315	Tfr to Capital Projects	499	Capital Expenditure	Increased due to removal of £345K for Devolved Projects